



**MURIEL BOWSER**  
**MAYOR**

May 9, 2020

Jeffrey S. DeWitt  
Chief Financial Officer  
Office of the Chief Financial Officer  
The John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 203  
Washington, DC 20004

**Re: Use of the Contingency Cash Reserve Fund**

Mr. DeWitt:

I write to request the use of the District's Contingency Cash Reserve Fund in accordance with section 450A of the District of Columbia Home Rule Act (D.C. Official Code § 1-204.50a). Specifically, I am requesting that \$2,281,000 be allocated to the DC Department of Health for staffing needs necessary to increase contact tracing capability to respond to COVID-19. Due to the nature of the pandemic, and its anticipated impact on the District's residents, businesses and visitors, we will submit additional requests as needs are further identified.

This allocation will be repaid in a future budget and financial plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".

Muriel Bowser