

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the City Administrator

Rashad M. Young  
City Administrator



**CITY ADMINISTRATOR'S ORDER**  
**NO. 2019-1**

**DATE:** October 7, 2019

**SUBJECT:** Delegation of Authority

By virtue of the authority vested in me as City Administrator by section 422(7) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 790; D.C. Official Code § 1-204.22(7)), and Mayor's Order 2015-036, dated January 9, 2015, and by all other applicable laws, regulations, Mayor's Orders, and other grants of authority, it is hereby **ORDERED** that:

1. During the time period set forth in paragraph 5 of this Order and subject to paragraph 3 of this Order, Deputy City Administrator Kevin Donahue is delegated the authority to exercise all supervisory authority over the operations and administrative activities of District agencies, departments, and officers, to make all decisions and determinations, and to provide all approvals and authorizations, as are vested in or under the authority of the City Administrator, except as provided in paragraph 2 of this Order.
2. During the time period set forth in paragraph 5 of this Order and subject to paragraph 3 of this Order, Benjamin Stutz, Chief of Staff of the Office of the City Administrator, is delegated the authority of the City Administrator related to the internal operations of the Office of the City Administrator, including the authority to: supervise the employees of the Office of the City Administrator; oversee and direct the day-to-day operations of the Office of the City Administrator; approve and execute contracts, memorandums of understanding, and other agreements of the Office of the City Administrator; to approve and implement personnel actions (including volunteer agreements and personnel exchange agreements) of the Office of the City Administrator; and to approve the expenditure of funds from the budget of the Office of the City Administrator.
3. Notwithstanding paragraphs 1 and 2 of this Order, I retain concurrent authority over all matters described in paragraphs 1 and 2 of this Order.
4. This Order supersedes all prior orders to the extent of any inconsistency.

5. This Order shall become effective at 5:00 p.m. on Friday, October 11, 2019, and shall expire at 9:00 a.m. on Monday, November 4, 2019.



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**RASHAD M. YOUNG**  
**CITY ADMINISTRATOR**