



**FY 2013 PERFORMANCE PLAN  
Board of Elections**

**MISSION**

The Board of Elections, a Charter independent agency, is comprised of a three-member Board along with a small, dedicated staff that carries out the agency’s mission. The mission of the Board is to enfranchise eligible residents, conduct elections, and assure the integrity of the electoral process as mandated by both federal and local laws.

**SUMMARY OF SERVICES**

The Board achieves its mission through the execution of the following services and programs: voter registration services; voting system technologies; voter information services including public and media outreach and candidate services; information technology and information services systems that support voting, ballot tabulation, and electronic mapping of election district boundaries; the planning and implementation of District of Columbia elections; and through the aid of legal counsel, rulemaking and adjudication functions.

The Board of elections operates through the following 3 programs:

- Board of Supervisors
- Election Operations
- Agency Management

**AGENCY WORKLOAD MEASURES**

Measure	FY10 Actual	FY11 Actual		FY12 Actual
	September 14, 2010 Primary Election	November 2, 2010 General Election	April 26, 2011 Special Election	April 3, 2012 Primary Election
Total ballots cast and counted	137,586	135,846	47,227	64,361
Number of absentee ballots requested by deadline	5,635	5,492	5,947	6,368
Number of special ballots processed	6,842	6,931	1,738	3,945
Number of voter registration applications received (new and updates)	32,370	23,071		31,776

**OBJECTIVE 1: Deliver successful polling place operations on Election Day and during the early voting period.**

**INITIATIVE 1.1: Revise poll worker training documents.**

Board staff will review all poll worker training materials and revise for accuracy and readability (“plain language”). When possible, picture diagrams and flow charts will be included in revised materials. Completion date: September 30, 2013.

**INITIATIVE 1.2: Poll worker skills testing.**

Poll worker training will be enhanced with a more strenuous check on skills development and mastery. Poll workers will be required to demonstrate their ability to perform essential Election Day functions throughout training classes as well as pass a written quiz. Completion date: September 30, 2013.

**INITIATIVE 1.3: Open eight (8) early voting centers during the early voting period.**

District election statutes require the Board to open no fewer than four (4) early voting centers for each regularly scheduled primary and general election. As a continued initiative from fiscal year 2012, the Board will open eight early voting centers (one in each ward) during the early voting period for District-wide primary and general elections. Completion date: September 30, 2013.

**OBJECTIVE 2: Inform District residents about voting opportunities and increase voter education and participation.**

**INITIATIVE 2.1: Encourage registration in advance of Election Day and educate voters about early voting opportunities.**

Board staff will develop and distribute materials to encourage early voting during the general election, including yard signs. English and Spanish language pamphlets with early voting information will be distributed at community events. Completion date: September 30, 2013.

**INITIATIVE 2.2: Enfranchise eligible voters with limited mobility.**

Certain populations of eligible voters in the District have limited access to the polls due to physical immobility, particularly nursing home residents and individuals incarcerated for misdemeanor offenses and those awaiting trial. Board staff will assist these populations by contacting staff at nursing home and corrections facilities to coordinate absentee voting. Completion date: September 30, 2013.

**KEY PERFORMANCE INDICATORS – Board of Elections and Ethics<sup>1</sup>**

<b>Measure</b>	<b>FY 2011 Actual<sup>2,3</sup></b>	<b>FY 2012 Target<sup>4</sup></b>	<b>FY 2012 Actual<sup>5</sup></b>	<b>FY 2013 Projection<sup>6</sup></b>	<b>FY 2014 Projection<sup>7</sup></b>	<b>FY 2015 Projection<sup>8</sup></b>
Number of polling places opened at 7 AM on Election Day	143 <sup>2</sup> 142 <sup>3</sup>	143	141	143	143	143
Number of polling places with optical scan machine zero tapes printed at 7 AM on Election Day	132 <sup>2</sup> 132 <sup>3</sup>	143	124	143	143	143
Number of polling places with electronic voting machine (DRE) zero tapes printed at 7 AM on Election Day	120 <sup>2</sup> 113 <sup>3</sup>	143	123	143	143	143
Number of polling places with voting data returned to headquarters by midnight on Election Night	143 <sup>2</sup> 141 <sup>3</sup>	143	143	143	143	143
Number of early voting centers opened	5 <sup>2</sup> 1 <sup>3</sup>	8	8	8	8	8
Number of voter education, registration, or absentee voting events	89	120	78	120	120	120

<sup>1</sup> In any fiscal year, the Board will conduct one regularly scheduled election. In fiscal years where a special election has been conducted, performance data has been separated. The following data measures performance for all District-wide elections (regularly scheduled and special). Performance data for ward-wide special or Advisory Neighborhood Commission recall elections is not included.

<sup>2</sup> November 2, 2010 General Election

<sup>3</sup> April 26, 2011 Special Election

<sup>4</sup> April 3, 2012 Primary Election

<sup>5</sup> April 3, 2012 Primary Election

<sup>6</sup> November 6, 2012 General Election

<sup>7</sup> April 1, 2014 Primary Election

<sup>8</sup> November 4, 2014 General Election