

Human Resources- Vacancy Rate	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources- Employee District residency	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources- Employee Onboard Time	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Performance Management- Employee Performance Plan Completion	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Increase public confidence in the DC procurement process through the efficient, effective and fair disposition of public contracting disputes. (1 Activity)			
ADJUDICATION	Reduce the number of open appeal cases that are three years or older through docket review and strategic resource allocation.	Working goal to reduce the number of cases that are three years or older to less than 5%.	Daily Service
2 - Increase use of Alternative Dispute Resolution (ADR) in resolving cases without the need for traditional litigation models, resulting in faster, more efficient dispositions of cases and greater party satisfaction. (1 Activity)			
ADJUDICATION	Increase use of ADR in resolving disputes before CAB through researching, developing and applying best practices in mediation and other alternative dispute resolution models.	At the inception of each case, CAB encourages mediation/settlement through Scheduling Orders. Further, the Presiding Judge in each case encourages mediation/settlement during the pretrial conference. CAB will continue to build upon its capacity to offer meaningful settlement/mediation opportunities to litigants.	Daily Service
3 - Create and maintain a highly efficient, transparent and responsive District government through the digital archiving and electronic filing of all Board cases permitting web-based retrieval and full-text searching by the parties with pending cases and the public.** (1 Activity)			
ADJUDICATION	Increase digital archiving and electronic filing of new cases to provide full-text searching and, therefore, greater transparency for litigants, the contracting community and the public.	Completion of digital archiving and loading into the database of historical appeal and protest cases permitting web-based retrieval and full-text searching capability by the parties with pending cases and the public, while promoting electronic filing and uploading of documents in all newly filed cases.	Key Project

2017 Workload Measures

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual
1 - Reduce the number of open appeal cases that are three years or older through docket review and strategic resource allocation. (2 Measures)								
Number of new cases filed	<input type="checkbox"/>		Number of new cases (protests and appeals) filed	number of cases	Annually	36	26	33
Number of cases resolved	<input type="checkbox"/>		Number of cases resolved	number of cases	Annually	79	26	48
2 - Increase use of ADR in resolving disputes before CAB through researching, developing and applying best practices in mediation and other alternative dispute resolution models. (2 Measures)								
Number of Scheduling Orders issued encouraging settlement	<input type="checkbox"/>		Number of Scheduling Orders issued encouraging settlement	number of orders	Annually	36	26	33
Number of cases resolved through settlement/voluntary withdrawal	<input type="checkbox"/>		Number of cases resolved through settlement/voluntary withdrawal	number of cases	Annually	43	8	35
3 - Increase digital archiving and electronic filing of new cases to provide full-text searching and, therefore, greater transparency for litigants, the contracting community and the public. (3 Measures)								
Number of archived protest and appeals cases digitized and uploaded to the public website	<input type="checkbox"/>		Number of archive protest and appeals cases digitized and uploaded to the public website	number of cases	Annually	79	26	48
Number of new cases filed and processed electronically	<input type="checkbox"/>		Number of new cases filed and processed electronically	number of cases	Annually	36	26	33
Number of documents filed in new cases	<input type="checkbox"/>		Number of documents filed in new cases	number of documents	Annually	1361	1346	1783

2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
ADJUDICATION (4 Strategic initiative-operation links)		
Enhancing settlement and ADR capabilities	The Board seeks to build upon its existing commitment to the use of alternative dispute resolution by researching and developing a template for a "best in class" ADR program. In this regard, the Board intends to confer with key District stakeholders, and to review best practices across a wide spectrum of ADR knowledge experts, including, our federal contract appeals board counterparts, the District of Columbia Court System, and public interest/private sector resources such as the National Center for State Courts, the Council for Court Excellence, the National Judicial College, and the Judicial Arbitration and Mediation Services or "JAMS".	09-30-2017
Improving case cycle-times	The Board's case management requirements are that (1) Scheduling Orders be issued within 45 days of case filing; (2) that the Scheduling Orders include discovery and motions cut-off deadlines; and (3) that each Scheduling Order include a trial date within a specified period from the date of initial filing. In addition, Board judges manage their dockets each year to prioritize the closure of all cases that are three years (or more) old as a first priority, absent exigent circumstances. Docket meetings will be held to review progress.	09-30-2017
Digital archiving and uploading production goals	Development of digital archiving and uploading production goals and accompanying staff resource allocation plan in order to further the Board's commitment to the prompt display of all materials in pending and closed cases (not subject to a protective order) to the public, resulting in greater transparency and confidence in government operations.	09-30-2017

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