

# Corrections Information Council FY2017

## FY2017 Performance Accountability Report

The Performance Accountability Report (PAR) measures each agency's performance for the fiscal year against the agency's performance plan and includes major accomplishments, updates on initiatives, and key performance indicators (KPIs).

## Mission

The District of Columbia Corrections Information Council (CIC) is an independent monitoring body mandated by the US Congress and the DC Council to inspect, monitor, and report on the conditions of confinement at facilities where DC residents are incarcerated.

## Summary of Services

## FY17 Top Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
The CIC inspected the only supermax in the Federal Bureau of Prisons (BOP), ADX Florence, with the assistance of corrections psychology expert.	This has improved CIC's relationship with BOP and improved CIC's ability to reach out to DC residents incarcerated in the special administrative facilities.	This is the first time anyone from DC has been able to enter ADX Florence beyond visiting halls, and we have communicated with loved ones of those incarcerated there. We have also managed to aid in getting needed services for DC inmates who needed medical and mental health services.
The CIC partnered with the Public Defender Service (PDS) to put on the first annual DC Prisoner and Reentry Symposium on March 10, 2017 at the University of the District of Columbia David A. Clarke School of Law. At this event, CIC and PDS convened criminal justice stakeholders, with presentations from over 20 experts in the fields of transition from prison, housing, employment, and supervised release. Leaders from Congress (Norton), DC Council (Allen, R. White), BOP, DOC, CSOSA, USPC addressed attendees as well.	This is the first large-scale event sponsored by CIC. Engaging experts in DC and from other jurisdictions has increased CIC's presence and access to these experts as it continues to do its inspection/monitoring work.	Service providers, advocates, agency leaders, and decision-makers got to learn from experts in how they are serving incarcerated and recently released DC residents. These stakeholders were also able to network, connect, and talk about how they can continue to work to serve this population.
CIC Holiday Card Initiative - The CIC printed over 4000 postcards with scenes from DC monuments (Big Chair, White House, Congress, Lincoln Memorial). The CIC then held several events where volunteers filled out pre-addressed postcards to DC residents who are incarcerated in Federal Bureau of Prisons facilities across the country.	This increased CIC's connection with incarcerated DC residents, some of whom had not previously heard of the CIC. CIC also sparked the interest of other agencies, including non-criminal justice agencies, who have since wanted to partner with or participate in future years' holiday card initiatives.	The goal of the card initiative was to let incarcerated DC residents know that people back in DC were thinking about them. The CIC reached this goal. Beyond that, it informed those who participated about the magnitude of the issue of DC not having a prison nearby and how difficult it is for other DC residents to stay connected to DC.

## 2017 Strategic Objectives

Objective Number	Strategic Objective
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1	Improve system transparency through inspections, monitoring, and timely inspection reports.
2	Provide education on conditions of confinement, programs, and prison reentry to inform and empower inmates, community, and policy decision-makers.
3	Provide recommendations to improve conditions of confinement, policies and procedures affecting incarcerated residents to improve public safety.
4	Create and maintain a highly efficient, transparent and responsive District government.**

## 2017 Key Performance Indicators

Measure	Freq	Target	Q1	Q2	Q3	Q4	FY 2017	KPI Status	Explanation
<b>1 - Improve system transparency through inspections, monitoring, and timely inspection reports. (1 Measure)</b>									
Percentage of Inspection reports submitted to corrections agency for review within 90 days of onsite inspection	Annually	60%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	12.5%	Unmet	CIC had staff turnover with 2 of 3 program analysts in first and second quarters of FY2017. Positions were later refilled, but working with only one trained program analyst through most of FY 2017 put CIC behind in report-writing.
<b>2 - Provide education on conditions of confinement, programs, and prison reentry to inform and empower inmates, community, and policy decision-makers. (2 Measures)</b>									
Number of issue papers/thematic reports produced	Annually	3	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5	Met	
High rating of meetings by attendees to CIC meetings	Annually	75%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

## 2017 Workload Measures

Measure	Freq	Q1	Q2	Q3	Q4	FY 2017
<b>1 - Inspect BOP and DOC facilities, monitor changes, and write/publish inspection reports. (2 Measures)</b>						
Number of onsite facility inspections conducted	Quarterly	0	1	3	5	9
Number of inspection reports published	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	8
<b>2 - Attend events and hold events with experts to educate community about CIC and its mission. (2 Measures)</b>						
Number of community meetings and events attended by CIC	Annually	Annual	Annual	Annual	Annual	36

		Measure	Measure	Measure	Measure	
Number of CIC education presentations/events held	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4
<b>2 - Provide brief/reports on systemic issues affecting inmates in BOP or DOC facilities (1 Measure)</b>						
Number of thematic reports/issue briefs on issues affecting incarcerated residents published	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5
<b>3 - Communications with BOP and DOC officials on conditions of confinement and community concerns (1 Measure)</b>						
Number of meetings with corrections agency heads regarding CIC recommendations	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4
<b>4 - Inspection of Corrections Facilities (1 Measure)</b>						
One Annual Report of CIC inspections, reports, educational activities, outreach and value-added impact	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1

## 2017 Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation
<b>Community Outreach and Education (1 Strategic Initiative)</b>				
Subject-Matter Expert Participation	Invite subject-matter experts to participate in inspections and to present on discrete issues affecting incarcerated DC residents at Open Meetings or other forums.	Complete	<p>In FY17, the CIC engaged expert from Drug Policy Alliance (DPA) to give information on what corrections agencies are doing in response to the opioid crisis. The CIC then introduced her to DOC, which also met with DPA in response to our recommendation.</p> <p>In March 2017, CIC engaged Sarah Comeau from School Justice Project to provide primer on special education for incarcerated young adults, and Vincent Haskell of PDS to inform us about hearings and incarceration of those on community supervised release.</p>	
<b>COMPREHENSIVE INSPECTIONS DISTRICT PRIS (2 Strategic initiatives)</b>				
Data Management System	Collection and analysis of data within and across facilities to evaluate facility operations, programs, and reentry initiatives	75-99%	OCTO has completed phase one of the database development, to include over 1200 fields, entry for surveys, inspection manuals, and inmate correspondence, and the ability to submit simple queries.	OCTO is currently outlining a Phase 2 of the database project, which will include more complex queries as well as ability to insert information from other sources beyond agencies, correspondence and surveys. CIC is also attempting to raise funds for Phase 2 of this project, which is not funded by local funds.
Subject-	Invite subject-matter	Complete	In addition to obtaining draft report	

Matter Expert Participation	experts to participate in inspections and to present on discrete issues affecting incarcerated DC residents at Open Meetings or other forums.		from Dr. Weisman, corrections psychologist expert, for our supermax prison report, we have used session and information from expert from Drug Policy Alliance to inform our inspection of DC Jail in September.  Information from Sarah Comeau of School Justice Project informed CIC's inspection of IYP School at CDF.	
<b>Inspections and Reports (1 Strategic Initiative)</b>				
Data Management System	Collection and analysis of data within facilities and across facilities to evaluate facility operations.	75-99%	OCTO has completed phase one of the database development, to include over 1200 fields, entry for surveys, inspection manuals, and inmate correspondence, and the ability to submit simple queries.	OCTO is currently outlining a Phase 2 of the database project, which will include more complex queries as well as ability to insert information from other sources beyond agencies, correspondence and surveys. CIC is also attempting to raise funds for Phase 2 of this project, which is not funded by local funds.
<b>Thematic Reports (2 Strategic initiatives)</b>				
Data Management System	Collection and analysis of data within and across facilities to evaluate facility operations, programs, and reentry initiatives	75-99%	OCTO has completed phase one of the database development, to include over 1200 fields, entry for surveys, inspection manuals, and inmate correspondence, and the ability to submit simple queries.	OCTO is currently outlining a Phase 2 of the database project, which will include more complex queries as well as ability to insert information from other sources beyond agencies, correspondence and surveys. CIC is also attempting to raise funds for Phase 2 of this project, which is not funded by local funds.
SME Participation in Thematic Reports	Include SMEs in writing, editing or review of thematic reports and issue briefs on issues affecting incarcerated DC residents.	75-99%	Summer interns completed issue brief drafts on correctional agencies' responses to opioid crises and on deaf/hard of hearing DC inmates. These issue briefs are undergoing expert review.	Thematic reports completed by summer interns are undergoing expert review in Oct. 2017.