Corrections Information Council FY2021

**Mission**
The District of Columbia Corrections Information Council (CIC) is an independent monitoring body mandated by the US Congress and the DC Council to inspect, monitor, and report on the conditions of confinement at facilities where DC residents are incarcerated.

**Summary of Services**
The Corrections Information Council operates through the following program: Prisoner Well-Being – provides comprehensive inspections of Federal Bureau of Prisons and Department of Corrections facilities and contract facilities where District residents are incarcerated. The CIC makes recommendations to maintain or improve the conditions of confinement and well-being of District residents in these facilities.

### 2021 Accomplishments

<table>
<thead>
<tr>
<th>Accomplishment</th>
<th>Impact on Agency</th>
<th>Impact on Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>The CIC updated its Memorandum of Agreement with the BOP.</td>
<td>Signing the MOU allows for continued access into facilities to report on conditions of confinement.</td>
<td>Signing the MOU allows for continued access into facilities to report on conditions of confinement.</td>
</tr>
<tr>
<td>The CIC produced informational materials throughout the pandemic, despite its restricted access to institutions due to safety and security measures.</td>
<td>The CIC continued to fulfill its statutory mandate to report on conditions of confinement.</td>
<td>Residents were still able to acquire knowledge regarding the conditions of confinement when institutions were locked down for safety reasons.</td>
</tr>
<tr>
<td>The CIC developed innovative means of information gathering during the pandemic.</td>
<td>The CIC continued to fulfill its statutory mandate to report on conditions of confinement.</td>
<td>Information was readily available to inform residents about institutional events, conditions, and protocols.</td>
</tr>
</tbody>
</table>

### 2021 Key Performance Indicators

#### 1 - Improve transparency of the corrections systems through inspections and monitoring. (1 Measure)

<table>
<thead>
<tr>
<th>Measure</th>
<th>Frequency</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Target</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
<th>Was 2021 KPI Met?</th>
<th>Explanation For Unmet KPI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of facilities housing DC residents that have been inspected during the fiscal year</td>
<td>Annually</td>
<td>9</td>
<td>4</td>
<td>6</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>9</td>
<td>Met</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 2 - Provide information and education on conditions of confinement, programs, and prison reentry to inform and empower inmates, the community, and policy decision-makers. (1 Measure)

<table>
<thead>
<tr>
<th>Measure</th>
<th>Frequency</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Target</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
<th>Was 2021 KPI Met?</th>
<th>Explanation For Unmet KPI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of CIC communications ready for publishing, including letters, bulletins, information sheets, and inspection, thematic, and annual reports.</td>
<td>Annually</td>
<td>New in 2021</td>
<td>New in 2021</td>
<td>New in 2021</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>23</td>
<td>New in 2021</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 4 - Improve the transparency of CIC operations, including how the CIC selects facilities to inspect, and how the CIC stores and uses information from stakeholders. (1 Measure)

<table>
<thead>
<tr>
<th>Measure</th>
<th>Frequency</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Target</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
<th>Was 2021 KPI Met?</th>
<th>Explanation For Unmet KPI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated number of days to produce a first draft following an inspection.</td>
<td>Annually</td>
<td>New in 2021</td>
<td>New in 2021</td>
<td>New in 2021</td>
<td>New in 2021</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>120</td>
<td>New in 2021</td>
<td></td>
</tr>
</tbody>
</table>

### 2021 Workload Measures

#### 1 - Inspections and Reports (3 Measures)

<table>
<thead>
<tr>
<th>Measure</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of facilities nationwide housing DC residents</td>
<td>122</td>
<td>121</td>
<td>121</td>
<td>121</td>
<td>121</td>
<td>119</td>
<td>482</td>
</tr>
<tr>
<td>Number of facilities inspected</td>
<td>9</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Number of inspections with expert participation</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 2 - Community Outreach and Education (3 Measures)

<table>
<thead>
<tr>
<th>Measure</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of community meetings and events attended by CIC</td>
<td>14</td>
<td>30</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>62</td>
</tr>
<tr>
<td>Number of CIC education presentations/events held</td>
<td>0</td>
<td>0</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>2</td>
</tr>
<tr>
<td>Number of bulletins produced</td>
<td>10</td>
<td>11</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>12</td>
</tr>
</tbody>
</table>

#### 3 - Relationship Building (3 Measures)

<table>
<thead>
<tr>
<th>Measure</th>
<th>FY 2019 Actual</th>
<th>FY 2020 Actual</th>
<th>FY 2021 Quarter 1</th>
<th>FY 2021 Quarter 2</th>
<th>FY 2021 Quarter 3</th>
<th>FY 2021 Quarter 4</th>
<th>FY 2021 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of inspection reports published</td>
<td>9</td>
<td>9</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Number of thematic reports published</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>One Annual Report of CIC activities of prior fiscal year, per statute</td>
<td>1</td>
<td>1</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>Annual Measure</td>
<td>1</td>
</tr>
</tbody>
</table>

### 2021 Operations

<table>
<thead>
<tr>
<th>Operations Title</th>
<th>Operations Description</th>
<th>Type of Operations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inspections and Reports</td>
<td>Inspect Bureau of Prisons and Department of Corrections facilities, monitor changes, and write and publish inspection reports.</td>
<td>Daily Service</td>
</tr>
<tr>
<td>Thematic Reports</td>
<td>Provide briefs and reports on systemic issues affecting inmates in Bureau of Prisons or Department of Corrections facilities.</td>
<td>Key Project</td>
</tr>
</tbody>
</table>
## 2021 Strategic Initiatives

<table>
<thead>
<tr>
<th>Strategic Initiative Title</th>
<th>Strategic Initiative Description</th>
<th>Completion to Date</th>
<th>Status Update</th>
<th>Explanation for Incomplete Initiative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thematic Reporting</td>
<td>CIC will construct at least 2 thematic reports for issues related to compassionate release, home confinement, and COVID’s impact on conditions of confinement.</td>
<td>Complete</td>
<td>During FY21, the CIC issued 2 survey reports and several condensed updates regarding COVID’s impact on confinement, and an update on the status of compassionate release.</td>
<td></td>
</tr>
</tbody>
</table>