



FY 2013 PERFORMANCE PLAN
Office of the Deputy Mayor for Public Safety and Justice

MISSION

The mission of the Office of the Deputy Mayor for Public Safety and Justice is to provide direction, guidance, support and coordination to the District's public safety agencies to develop and lead interagency public safety initiatives to improve the quality of life in the District's neighborhoods.

SUMMARY OF SERVICES

The Office of the Deputy Mayor for Public Safety and Justice was created in January 2011 to provide guidance, support, and coordination of public safety and justice agencies of the District. During FY 2012 and 2013, the role of the agency has been expanded to include oversight of service programs that previously had operated as independent agencies. This structure enhances the oversight function and improves service delivery.

Public Safety and Justice Agencies include:

- Office of the Deputy Mayor for Public Safety and Justice (DMPSJ (incl. OVS, JGA)
- Department of Corrections DOC
- Fire and Emergency Medical Services (FEMS)
- Homeland Security Emergency Management Agency (HSEMA)
- Metropolitan Police Department (MPD)
- Office of the Chief Medical Examiner (OCME)
- Office of Unified Communications (OUC)

Independent Public Safety and Justice Agencies

- Criminal Justice Coordinating Council (CJCC)
- DC National Guard (DCNG)
- DC Sentencing and Criminal Code Revision Commission (DCSC)
- Office of Police Complaints (DCPC)

Performance Divisions:

- Agency Oversight
- Administrative Management Program
- Corrections Information Council
- Motor Vehicle Theft Prevention Commission
- Homeland Security/ Continuity of Operation Plan (COOP)
- Office of Victim Services (OVS)
- Justice Grants Administration (JGA)
- Access to Justice



The Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) –Agency Management

SUMMARY OF SERVICES

The Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) provides oversight and support for citywide public safety and justice related policies, activities and initiatives under its jurisdiction including: developing and supporting policies and programs to improve the delivery of services by government agencies and contracted providers, coordinating interagency activities and initiatives, identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes, ensuring compliance with local and federal mandates and collecting and disseminating performance data for agency activities and initiatives. The DMPSJ program contains the following activities:

- **Agency/ Oversight** – provides administrative support to the Deputy Mayor of Public Safety and Justice while enhancing the Office’s ability to coordinate all of the agencies that report to the Deputy Mayor.
- **Administrative Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.
- **Motor Vehicle Theft Prevention Commission** -supports motor vehicle theft law enforcement, prosecution, prevention, and community-education programs to reduce the incidence of motor vehicle theft in the District of Columbia.

OBJECTIVE 1: Coordinate with all the public safety and justice agencies to make sure they stay within budget.

INITIATIVE 1.1: Provides comprehensive and efficient financial management services to District Public Safety Agencies.

ODMPSJ will provide comprehensive agencies and efficient financial management to District Public Safety and Justice Cluster Agencies so that the financial integrity of the District of Columbia is maintained.

OBJECTIVE 2: Assist public safety and justice agencies in achieving their operational goals through monthly meetings and reports.

INITIATIVE 2.1: Support Cluster Agencies in meeting Performance Plan goals.

ODMPSJ receives and approves all cluster agency performance plan goals prior to submission to the City Administrator, helping to ensure compliance with federal law, as well as the overall policy agenda for the Mayor and the city.

Target Completion Date: As needed

OBJECTIVE 3: Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.



INITIATIVE 3.1: Promotes partnership among District Government Agencies.

ODMPSJ works with the Deputy Mayor for Health and Human Services, Deputy Mayor for Education and Deputy Mayor for Planning and Economic Development to implement strategies related to public safety and justice.

KEY PERFORMANCE INDICATORS DMPSJ (-Agency Management)

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY 2013 Projection	FY 2014 Projection	FY 2015 Projection
Number Of cluster agencies within budget	NA	5	9	7	8	10
Number of interagency initiatives implemented	NA	5	14	6	7	10
Number Of cluster agencies that fully achieved 75% of fiscal year performance targets	NA	5	8	7	8	9
Number Of cluster agencies fully achieved 75% fiscal year initiatives	NA	5	8	7	8	8
% of scheduled monitoring reports completed by cluster agencies	NA	90%	100%	95%	100%	100%



Correction Information Council (CIC)

SUMMARY OF SERVICES

The CIC was established by the Revitalization Act of 1997 and expanded by the District of Columbia Jail Improvement Act of 2003. The CIC is an independent monitoring body made up of three Board Members, two appointed by the Mayor and one appointed by the Council of the District of Columbia. The CIC is mandated to inspect and monitor conditions of confinement at facilities operated by the Federal Bureau of Prison (BOP), D.C. Department of Corrections (DOC) and their contract facilities where D.C. residents are incarcerated. Additionally, the CIC assesses programs and services available to D.C. residents at these facilities. Through its mandate, the CIC will collect information from many different sources, including site visits, and report its observations and recommendations to the D.C. Mayor, the D.C. Deputy Mayor of Public Safety and Justice, the D.C. City Council, the Director of BOP, the Director of the DOC, and to the D.C. community.

OBJECTIVE 1: Provides comprehensive support to the Corrections Information Council.

INITIATIVE: 1.1: The CIC will inspect, monitor, and report on conditions of confinement at facilities where D.C. residents are incarcerated in D.C. and across the U.S with our current resources. One component of the inspections will include an onsite inspection of the facility.

The CIC's mandate is to inspect the prison, jail, and halfway house facilities where D.C. residents are incarcerated, in order to ensure compliance with constitutional, human rights, statutory, and institutional standards that govern the operation of these facilities. During Fiscal Year 2012 there were no fewer than 5,971 D.C. residents in over 100 BOP facilities in 32 states, and 2,371 residents in DOC custody. Many D.C. residents in BOP custody are far from their government, homes, and families. They face unique obstacles in maintaining community connections and in reentering the community upon completion of their sentences. The CIC's oversight role also includes reporting on these unique obstacles and making recommendations to remove barriers to reentry.

Due to our large mandate and relatively small staff size, at the current time the CIC must pick and choose which facilities to inspect, rather than providing the critical oversight to facilities that house D.C. inmates. In Fiscal Year 2013 to effectively fulfill our mandate, the CIC will need another employee, independent office space, and generally a budget increase. Additionally, to provide broader oversight to more facilities, the CIC will look into innovative ways to reach larger portions of the D.C. inmate population. In Fiscal Year 2013, the CIC will continue to develop separate inspection manuals capable of supporting comprehensive inspections for BOP facilities, DOC facilities, and their contract facilities, including halfway houses. Completion dates for inspections follow: Hope Village November 30, 2012; Northern Neck and Piedmont by the end of February 2012 (expected); Rivers Corrections Institute by end of March 2012 (expected); two more inspections expected in Fiscal Year 2012.



OBJECTIVE 2: Promote Community Outreach

INITIATIVE 2.1: Facilitate outreach to the D.C. Community

The D.C. community, their concerns, experience, and expertise are extremely important to the CIC. In FY 2012, the CIC attended numerous meetings, D.C. Council hearings, forums, and events with D.C. community members to understand their concerns regarding conditions of confinement and reentry into the D.C. Community. The CIC outlines several events and meetings that bring together a variety of stakeholders throughout aimed at reaching the District communities. In FY12 the CIC implemented a policy of holding one meeting open to the public each month. Additionally, the CIC attained general information about D.C. residents in DOC and BOP custody, including, but not limited to the number of D.C inmates in DOC and BOP custody; the demographics of incarcerated D.C. residents; the location of D.C. inmates in BOP custody and their distance from D.C.; and the security levels of BOP facilities where D.C. residents are incarcerated. In FY13, the CIC will continue this effort. Completion date: continuous throughout FY 2013.

OBJECTIVE 3: Develop the CIC Administratively

INITIATIVE 3.1: Set up administratively to fulfill the CIC mandate.

Although the first several months were successful, the CIC has faced and is still facing some obstacles. The CIC guarantees all D.C. residents anonymity for phone conversations and written correspondence; however, in our current office space we do not have capacity to maintain this confidentiality as the work of the CIC increases. Although, we do not believe anyone will infringe on the CIC's privacy, without an office with a door the CIC cannot guarantee the confidentiality that is crucial to our inspecting and monitoring role. Completion date: continuous through FY 2013.

OBJECTIVE 4: Obtain training from local and national experts to develop best inspection and monitoring practices

INITIATIVE 4.1: Continue training from members of the D.C. community and experts in prison oversight.

In FY12, the CIC had several training sessions with members of the D.C. community and experts in prison oversight. The sessions included training on general information about D.C. agencies and organizations, best inspection and monitoring practices, and largest areas of concern for D.C residents in DOC and BOP custody. In 2013, The CIC will continue training with local and national experts. Completion date: continuous through FY 2013.



KEY PERFORMANCE INDICATORS Correction Information Council (CIC)

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY 2013 Projection	FY2014 Projection	FY2015 Projection
Number of site visits at BOP and DOC facilities	NA	NA	NA	5	6	7
Number of community outreach meetings	NA	NA	NA	12	12	12
Number of training sessions held for D.C. and experts in prison oversight	NA	NA	NA	3	3	3



Office of Victim Services (OVS)

SUMMARY OF SERVICES

Office of Victim Services – provides Federal grants and administers the District Crime Victims Assistance fund and Local funds that support victims of domestic violence, sexual assault, homicide, child abuse, assault, and neglect by providing safe temporary transitional housing for victims of domestic violence; coordinates with area hospitals to improve their rape-trauma services and counseling; maintains outreach programs to area teens and residents regarding dynamics and impact of victimization from violent crime; and provides direction to the Executive Office of the Mayor on law and policies that enhance victims' rights to justice, care, and safety in the aftermath of a crime.

OBJECTIVE 1: Create and sustain a coordinated community response to all victims of violent crime that is sensitive, respectful, age appropriate and culturally competent.

INITIATIVE 1.1: Building and sustaining the continuum of care for crime victims

OVS is responsible for building and sustaining direct core victim services in the District in the areas of sexual assault, domestic violence, child abuse, homicide and human trafficking, through a combination of special purpose revenue funds, local funds, federal formula funds and federal discretionary funds. OVS will reevaluate costs for core services to victims in the District on an annual basis, update the baseline with regard to cost per service to assist us in implementing long term strategies to ensure that victim needs are being met through the programs. Outcomes: Clarity on actual cost of providing services in the five areas listed above compared to amount of awards and number of victims served will provide OVS with a basis on which to develop a long term strategic plan for funding. Completion date: September 30, 2013

INITIATIVE 1.2: Sexual Assault Forensic Examinations (SAFE): Drug Facilitated Sexual Assault

Drug facilitated sexual assault (DFSA) and incapacitated sexual assault (ISA) cases in the District that present for the SAFE exam are increasing. All reporting and non-reporting victims who present for the SAFE and disclose that they were incapacitated at the time of the assault are offered a toxicology screen. Results are transmitted in a timely manner to the SAFE program to provide feedback to the victim and to law enforcement (if desired by patient) for evidence. In FY 2012, 30% of victims presenting for the SANE exam received a toxicology screen. In FY 2013, OVS will continue to provide the toxicology screen to victims. Outcomes: • Coordinated, sensitive, expeditious evaluation of and care for victims of sexual assault • Increased capacity for evidence collection for the investigation and prosecution of cases. Completion date: September 30, 2013

OBJECTIVE 2: Maintain respectful, articulate, and productive relationships with all partnering agencies and organizations to improve services to crime victims.

INITIATIVE 2.1: High Risk Domestic Violence Initiative (HRDVI):

The HRDVI protocol is currently implemented in high risk areas of PSAs 4, 5, 6, and 7. These areas account for 60% of all 911 calls for domestic violence in the District. In FY 2013, OVS continues to support the expansion of the HRDVI to other areas of the city



and oversee the implementation of a HRDVI crisis information management system that will enhance the sharing of vital confidential victim information between participating agencies. Outcomes: • Coordinated response protocols for victims of domestic violence assessed high for lethality • Real time information sharing to streamline the response. OVS facilitated training of first responding law enforcement officers and frontline advocates. Completion date: September 30, 2013

INITIATIVE 2.2: Establish Baseline Data Indicators for OVS sub-grantees consistent with Office for Victims of Crime and Office for Violence against Women performance criteria.

During FY 2012, OVS began to revamp its baseline performance indicators to align them with federal performance indicators. In FY 2013, OVS will continue to revamp indicators for sub grantee programmatic reporting and standardize a set of outputs and outcomes for each federal grant program that reflect the District's state implementation plan submitted to federal partners and federal performance measures. Completion date: September 30, 2013



KEY PERFORMANCE INDICATORS — Office of Victim Services (OVS)

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY2013 Projection	FY2014 Projection	FY2015 Projection
Improve data collection and analysis to establish a baseline cost of core services; number of crime victims receiving services across the District; and number of eligible victims requesting but not receiving services	Not Applicable	Not Applicable	80%	90%	95%	100%
% of sexual assault victims receiving the DFSA/ISA toxicology screen as part of the SAFE exam.	Not Applicable	Not Applicable	30%	30%	30%	30%
% of domestic violence victims receiving a high risk assessment that enter the HRDVI and participate in wraparound services	Not Applicable	Not Applicable	78%	80%	90%	92%
% of domestic violence victims receiving a high risk assessment that enter the HRDVI and participate in wraparound services that do not reenter the DV system with a 911 call for abuse or a civil protection order	Not Applicable	Not Applicable	97%	92%	94%	(4%



Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY2013 Projection	FY2014 Projection	FY2015 Projection
Number of baseline indicators for OVC and OVW	Not Applicable	Not Applicable	12	12	12	12
% of sub grantees participation in data submission/collection	Not Applicable	Not Applicable	100%	100%	100%	100%



Justice Grants Administration (JGA)

SUMMARY OF SEVICES

Justice Grants Administration (JGA) – receives and accounts for United States Department of Justice grants awarded to the District of Columbia and provides resources to governmental and non-governmental organizations with an emphasis on improving District public safety and justice issues. The JGA manages the life-cycle of Federal and Local grants, sub-grants, and pass-through funds to non-profit and government agencies in compliance with federal and local grant guidelines. JGA is responsible for gathering stakeholder input and identifying cross-cutting funding priorities each year; identifying sub-grantees that are well-positioned to advance these funding priorities; and providing financial, administrative, and programmatic oversight, training, and technical assistance to ensure program outcomes are achieved.

OBJECTIVE 1: Improve performance management and program development

INITIATIVE 1.1: Establish baseline indicators for JGA grantees consistent with Office of Justice Program’s baseline indicators for 10 Federal Formula grants.

In FY 12, JGA merged with the Office of Victim Services (OVS). JGA revised its quarterly programmatic reporting to establish a consistent reporting form among Justice Grants Administration and Victim Services (JGA/OVS) monitors. In FY 13, sub grantees are required to measure performance using a standard set of outputs and outcomes developed for each grant program based on the State Plan and/or proposal responses submitted to OJP. JGA/OVS will publish the standard. Completion date: 09/30/2013

INITIATIVE 1.2: Provide training and technical assistance to sub grantees to ensure best practices in program development of criminal and juvenile justice priorities.

During FY12, JGA offered technical assistance through phone calls and email communication. Staff workload was adjusted due to the merger of two independent agencies. In FY 13, JGA/OVS will continue to provide training and technical assistance to ensure that a framework for program development exists based on data and best practices. A minimum of 2 forums will be scheduled with sub-grantees to share experience including stakeholders meetings to develop Strategic Plans. In FY 13, JGA will continue to provide technical assistance to ensure that a framework for program development exists based on data and best practices. Completion date: 09/30/2013

OBJECTIVE 2: Improve administration of federal grants.

INITIATIVE 2.1: Develop a working relationship with Advisory Boards to develop Three Year Plans and ensure compliance per OJP Program Procedures.

JGA is mandated by the Office of Justice Programs (OJP) to develop and staff Advisory Boards required by OJP to support implementation of Three Year Plans. Strategic plans are developed through a city-wide inter/intra agency collaboration to address the needs of the local population. In FY 13, JGA will submit Three Year Plans and Annual Reports as required. Completion date: 09/30/2013



INITIATIVE 2.2: Ensure 100% compliance in the District of core requirements under the Juvenile Justice and Delinquency Prevention Act.

For FY 2012, the Office of Juvenile Justice and Delinquency Prevention at OJP found the District to be in full compliance with the 4 core requirements of the JJDP Act. In FY 2013, JGA will continue to ensure that there is citywide compliance in order to allocate the majority of OJJDP funds for sub-grantees (80%) and the remaining 20% for JGA administrative funds (100%). Completion date: 09/30/2013

KEY PERFORMANCE INDICATORS (Justice Grants Administration (JGA))

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY2013 Projection	FY2014 Projection	FY2015 Projection
Number of baseline indicators established per Federal grant accepted by JGA.	Not Applicable	Not Applicable	7	8	10	10
Percentage of sub grantees participation in data submission/collection. (OR)	Not Applicable	Not Applicable	85%	90%	100%	100%
Percentage of data submitted by sub grantees.	Not Applicable	Not Applicable	90%	90%	100%	100%
Number of partnerships formed	Not Applicable	Not Applicable	2	3	3	3
Number of technical assistance sessions provided to sub grantees.	Not Applicable	Not Applicable	2	2	2	2
Number of meetings conducted with sub grantees	Not Applicable	Not Applicable	1	1	1	1
Number of Advisory Boards held each year.	Not Applicable	Not Applicable	10	10	10	10
Number of Three Year Plans accepted by OJP.	Not Applicable	Not Applicable	2	2	2	2
Number of Annual Reports published and distributed to stakeholders.	Not Applicable	Not Applicable	0	1	1	1
Percent of compliance of core requirements of OJP.	Not Applicable	Not Applicable	100%	100%	100%	100%
Number of monitoring of compliance universe.	Not Applicable	Not Applicable	50%	75%	75%	75%



Access to Justice

SUMMARY OF SERVICES

Access to Justice - provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents.

This program contains the following two activities: **Access to Justice** – provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents; and **Poverty Lawyer Loan Repayment Assistance Program** – provides educational loan repayment assistance to lawyers who live and work in the District of Columbia and are employed in areas of legal practice that serve low-income residents.

OBJECTIVE 1: Provide direct civil legal services to low-income and underserved District residents.

INITIATIVE 1.1: Provide financial assistance to organizations and individuals who provide direct civil legal services to low-income and under-served District residents.

In FY12, Access to Justice Funds were awarded to 21 organizations that provide direct civil legal services to low-income and under-served District residents. Six lawyers who live and work in the District received educational loan repayment assistance in FY12 in the areas of legal practice that serve low-income residents. In FY 2013, grants will be awarded to organizations so that low-income and under-served District residents can receive direct civil legal services and loans will be made to lawyers to assist them in educational loan repayment. Completion date: September 30, 2013.

KEY PERFORMANCE INDICATORS (Access to Justice)

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY 2013 Projection	FY 2014 Projection	FY 2015 Projection
Number of sub grants to organizations providing legal services to low income and underserved District residents	Not Applicable	Not Applicable	21	20	20	20
Number of loans provided to legal services attorneys that assist low income and underserved District residents.	Not Applicable	Not Applicable	6	8	9	10



Homeland Security/ Continuity of Operation Plan (COOP)

SUMMARY OF SERVICES

Homeland Security/Continuity of Operation Plan (COOP) – provides direction, planning and coordination to local and regional partners to ensure that the Public Safety and Justice cluster is ready to respond to an emergency of any size, and implements a comprehensive COOP framework that allows Public Safety and Justice cluster agencies to continue essential criminal justice functions during an emergency affecting normal operations.

OBJECTIVE 1: Homeland Security/Continuity of Operation Plan (COOP)

INITIATIVE 1.1: Continuity of Operation Plan.

Implement a comprehensive COOP framework that allows Public Safety and Justice cluster agencies to continue essential criminal justice functions during an emergency affecting normal operations.

INITIATIVE 1.2: Continuity of Operation Plan Exercises.

Ensure District agencies are exercising their continuity of operation plan in concert with other District agencies to ensure continued collaboration of Public Safety and Justice cluster during an emergency.

KEY PERFORMANCE INDICATORS (Homeland Security/ Continuity of Operation Plan-COOP)

Measure name	FY 2011 Actual	FY2012 Target	FY 2012 Actual	FY 2013 Projection	FY 2014 Projection	FY 2015 Projection
Number of COOP developed	Not Applicable	Not Applicable Baseline	Not Applicable Baseline	80	80	80
Number of emergency drills completed.	Not Applicable	Not Applicable Baseline	Not Applicable Baseline	10	20	25
Number of Emergency Preparedness Council Meeting	Not Applicable	Not Applicable Baseline	Not Applicable Baseline	12	12	12