



**FY 2014 PERFORMANCE PLAN**  
**Office of the Deputy Mayor for Public Safety and Justice**

**MISSION**

The mission of the Office of the Deputy Mayor for Public Safety and Justice is to provide direction, guidance, support and coordination to the District's public safety agencies to develop and lead interagency public safety initiatives to improve the quality of life in the District's neighborhoods.

**SUMMARY OF SERVICES**

The Office of the Deputy Mayor for Public Safety and Justice was created in January 2011 to provide guidance, support, and coordination of public safety and justice agencies of the District. During FY 2013 and 2014, the role of the agency has been expanded to include oversight of service programs that previously had operated as independent agencies. This structure enhances the oversight function and improves service delivery.

**Public Safety and Justice Agencies include:**

- Office of the Deputy Mayor for Public Safety and Justice (DMPSJ (incl. OVS, JGA)
- Department of Corrections (DOC)
- Fire and Emergency Medical Services (FEMS)
- Homeland Security Emergency Management Agency (HSEMA)
- Metropolitan Police Department (MPD)
- Office of the Chief Medical Examiner (OCME)
- Office of Unified Communications (OUC)
- Office on Returning Citizens Affairs (ORCA)
- Department of Forensics Science (DFS)

**Independent Public Safety and Justice Agencies**

- Criminal Justice Coordinating Council (CJCC)
- DC National Guard (DCNG)
- DC Sentencing and Criminal Code Revision Commission (DCSC)
- Office of Police Complaints (DCPC)
- Judicial Nominations Commission (JNC)
- Commission on Judicial Disabilities and Tenure (CJDT)
- Office of Administrative Hearings (OAH)
- Corrections Information Council (CIC)

**Performance Divisions:**

- Agency Oversight
- Administrative Management Program
- Corrections Information Council



- Homeland Security/Continuity of Operation Plan (COOP)
- Motor Vehicle Theft Prevention Commission
- Office of Victim Services (OVS)
- Justice Grants Administration (JGA)
- Access to Justice

**AGENCY WORKLOAD MEASURES (SUGGESTED)**

<b>Measure</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Actual</b>
Number of external community meetings	NA	NA	8



*The Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) –Agency Management*

**SUMMARY OF SERVICES**

The Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) provides oversight and support for citywide public safety and justice related policies, activities and initiatives under its jurisdiction including: developing and supporting policies and programs to improve the delivery of services by government agencies and contracted providers, coordinating interagency activities and initiatives, identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes, ensuring compliance with local and federal mandates and collecting and disseminating performance data for agency activities and initiatives. The DMPSJ program contains the following activities:

- **Agency/ Oversight** – provides administrative support to the Deputy Mayor of Public Safety and Justice while enhancing the Office’s ability to coordinate all of the agencies that report to the Deputy Mayor.
- **Administrative Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.
- **Motor Vehicle Theft Prevention Commission** -supports motor vehicle theft law enforcement, prosecution, prevention, and community-education programs to reduce the incidence of motor vehicle theft in the District of Columbia.

**OBJECTIVE 1: Coordinate with all the public safety and justice agencies to make sure they stay within budget.**

**INITIATIVE 1.1: Provides comprehensive and efficient financial management services to District Public Safety Agencies.**

ODMPSJ will continue to provide comprehensive guidance and efficient financial management to District Public Safety and Justice Cluster Agencies so that the financial integrity of the District of Columbia is maintained. Completion date: 9/30/2014

**OBJECTIVE 2: Assist public safety and justice agencies in achieving their operational goals through monthly meetings and reports.**

**INITIATIVE 2.1: Support Cluster Agencies in meeting Performance Plan goals.**

ODMPSJ receives and approves all cluster agency performance plan goals prior to submission to the City Administrator, helping to ensure compliance with federal law, as well as the overall policy agenda for the Mayor and the city. In addition, ODMPSJ will assist agencies in meeting their target Performance Plan goals.

**Target Completion Date: completion date: 9/30/2014**



**OBJECTIVE 3: Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.**

**INITIATIVE 3.1: Promotes partnership among District Government Agencies.**

ODMPSJ will continue to work with the Deputy Mayor for Health and Human Services, Deputy Mayor for Education and Deputy Mayor for Planning and Economic Development to implement strategies related to public safety and justice.

Completion date: 9/30/2014

**KEY PERFORMANCE INDICATORS DMPSJ (-Agency Management)**

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Target	FY 2015 Projection	FY 2016 Projection
Number Of cluster agencies within budget	9	7	8	8	10	10
Number of interagency initiatives implemented	14	6	13	7	10	12
Number Of cluster agencies that fully achieved 75% of fiscal year performance targets	8	7	8	8	9	9
Number Of cluster agencies fully achieved 75% fiscal year initiatives	8	7	8	8	8	9
% of scheduled monitoring reports completed by cluster agencies	100%	95%	98%	100%	100%	100%



## *Correction Information Council (CIC)*

### **SUMMARY OF SERVICES**

The CIC was established by the Revitalization Act of 1997 and expanded by the District of Columbia Jail Improvement Act of 2003. The CIC is an independent monitoring body made up of three Board Members, two appointed by the Mayor and one appointed by the Council of the District of Columbia. The CIC is mandated to inspect and monitor conditions of confinement at facilities operated by the Federal Bureau of Prison (the Bureau), DC Department of Corrections (DOC) and their contract facilities where DC residents are incarcerated to ensure compliance with constitutional requirements, human rights, statutory, institutional standards that govern the operation of these facilities, and best practices. Additionally, the CIC assesses programs and services available to DC residents at these facilities. Through its mandate, the CIC collects information from many different sources, including site visits, and reports its observations and recommendations to the DC Mayor, the DC Deputy Mayor of Public Safety and Justice, the DC City Council, the Director of the Bureau, the Director of the DOC, and the DC community. As of June 2013 there were 5,750 DC inmates (5,495 males and 255 females) in Bureau Custody, including inmates in transit and at the DC Jail, and 2,313 residents in DOC custody. DC inmates in DOC custody are located in Correctional Detention Facility (DC Jail), Correctional Treatment Facility (CTF), and four RRCs in the District. DC inmates in Bureau custody are located in 110 facilities in 84 different locations (there are ten Federal Correctional Complexes that have several different facilities at the same location) located in 32 states and the District.

The CIC's independent prison monitoring, as opposed to government or industry oversight, ensures accurate, unbiased information about the status of specific prisons, jails and Residential Reentry Centers (RRCs) as well as the system as a whole. This type of oversight provides staff and inmates with the knowledge that an independent body is observing and reporting on the conditions of confinement at each facility. Through the inspection and reporting process the CIC provides transparency and knowledge to government officials and the DC community as a whole, allowing for accountability and recommendations.

### **OBJECTIVE 1: Conduct comprehensive inspection of facilities housing DC inmates.**

#### **INITIATIVE: 1.1: Inspect, monitor, and report on conditions of confinement at facilities where DC residents are incarcerated in DC and across the U.S.**

In FY 2013 the CIC completed nine thematic and facility inspections here in the District and across the US, including inspections of Hope Village RRC (DC), FCI Fairton (NJ), FCI Manchester (KY), USP McCreary (KY), Video Visitation (DC Jail), Fairview RRC (DC), USP Allenwood (PA), FCI Allenwood Low (PA), and Rivers Correctional Institution (NC). In FY 2014 the CIC will continue to fulfill mandated activities by inspecting 12 facilities operated by the DOC, the Bureau and their contract facilities in the District and across the US. The facility inspections have and will continue to include an onsite inspection, document review, observation of programming, and staff and inmate interviews.



An important aspect of the CIC's mandate includes the DC Jail, CTF, and the four RRCs in DC (Efforts for Ex-Cons, Fairview, Hope Village, and Extended House). In FY 2013 the CIC implemented a policy of regular monitoring of DC DOC jail facilities via quarterly meetings with the DOC and visits to the DC Jail and CTF. In FY 2014 the CIC will continue this initiative by quarterly meetings with DOC and bi-annual tours of the DC Jail and CTF.

In FY 2013 the CIC implemented an inspection policy and schedule that allows the CIC to visit different security level facilities and medical centers, and regions.

- Bureau facilities with 50 or more DC inmates (currently 32 facilities), are placed on a three year rotating schedule. Each facility will be visited once every three years; however more frequent visits may be arranged depending on the specific circumstances;
- Bureau facilities with 20 or more and less than 50 DC residents (currently this is 14 facilities), we will attempt to visit once every five years. Out of these 14 facilities, five are located at federal correctional complexes and will be on a three year rotation because other facilities at the complex have greater than 50 DC residents. We will have contact (through personal letters or surveys) with all DC residents at these facilities once every two years;
- Bureau facility with less than 20 DC residents, currently this is 54 facilities, we will have contact (through personal letters or surveys) with all DC residents at these facilities once every two years. The CIC will attempt to visit once every five years; and
- Rivers Correctional Institute, with over 600 DC residents, we will visit annually;
- For RRCs in DC, we will inspect a minimum of one per year; and
- Conduct regular monitoring of DC DOC jail facilities

**Completion Date: September 30, 2014.**

## **OBJECTIVE 2: Promote Community Outreach**

### **INITIATIVE 2.1. Facilitate outreach to the D.C. Community**

The DC community and their concerns, experience, and expertise are extremely important to the CIC. Throughout FY 2013 the CIC Board, program analyst, office manager, and community outreach intern attended more than 25 community meetings, DC Council hearings, forums, and events with DC community members to understand their concerns regarding conditions of confinement and reentry into the DC Community. Additionally, in FY 2013 the CIC held 11 public meetings, these brought together a variety of stakeholders to discuss issues relevant to the CIC.

In FY 2013 the CIC hired one community outreach intern to assist with outreach, providing information about the CIC to DC community residents and organizations and gathering input from them. The intern obtained information from returning citizens, family members and loved ones of currently incarcerated individuals, and other sources



relevant to the CIC's work; collected and responded to letters, calls and other inquiries for the CIC; and made referrals to other reentry service organizations and other community providers. In FY 2014 we intend to hire one additional community outreach intern to further the same goals and increase the volume of community outreach completed by the CIC. **Completion Date: September 30, 2014.**

### **OBJECTIVE 3: Develop the CIC Administratively**

#### **INITIATIVE 3.1: Set up confidential office space**

As a new agency the first year was successful; however, the CIC is still facing some administrative obstacles. The CIC guarantees all DC residents anonymity for phone conversations and written correspondence. In FY 2013 the CIC's office space was not confidential and does not have the capacity to maintain confidentiality as the work of the CIC increases. We do not believe anyone will infringe on the CIC's privacy; however, without an office with a door the CIC cannot guarantee the confidentiality that is crucial to our inspecting and monitoring role. Therefore, in FY 2014 the CIC will continue to work toward a more secure office space. **Completion Date: September 30, 2014.**

#### **INITIATIVE 3: Increase CIC full time staff**

The CIC's mandate includes almost 6,000 DC residents in Bureau custody and over 2,000 DC residents in DOC custody. In FY 2013 the CIC staff included one full time staff person, one volunteer community outreach intern for approximately ten hours per week, and a contract office manager from June through September of 2013. In FY 2014 the CIC will continue to work to obtain two additional full time employees. **Completion Date: September 30, 2014.**

### **OBJECTIVE 4: Obtain Training from Local and National Experts to Develop Best Inspection and Monitoring Practices**

#### **INITIATIVE 4.1: Continue training from members of the D.C. community and experts in prison oversight.**

In FY13, the CIC had five training sessions with members of the DC community and experts in prison oversight. The sessions included training on general information about DC agencies and organizations, best inspection and monitoring practices, and areas of concern for D.C residents in DOC and Bureau custody. In FY14, the CIC will continue training with local and national experts. **Completion date: September 30, 2014.**

### **OBJECTIVE 5: Reach a Larger Portion of DC residents in Bureau custody.**

#### **INITIATIVE 5.1: Send a survey to a statistically significant portion of DC inmates in Bureau custody.**

In FY 2014 the CIC will send a survey about conditions of confinement and reentry to a statistically significant portion (at least 1/3) of DC residents at each Bureau facility where DC residents are incarcerated. The CIC continues to look for innovative ways to reach larger portions of the DC inmate population in Bureau custody. **Completion date: September 30, 2014.**



**KEY PERFORMANCE INDICATORS (CIC)**

<b>Measure</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Target</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>	<b>FY 2016 Projection</b>
Number of site visits at Bureau and DOC facilities	N/A	9	9	16	18	20
Percentage of DC inmates in Bureau custody the CIC visits	N/A	25%	22%	30%	35%	35%
Number of community outreach meetings	N/A	12	>25	12	12	12
Number of training sessions held for DC and experts in prison oversight	N/A	3	5	3	3	3





## *Office of Victim Services (OVS)*

### **SUMMARY OF SERVICES**

OVS administers federal and District grants to agencies and organizations that offer services to crime victims, including crisis intervention, counseling, case management, outreach, education, and housing; advises the Executive Office of the Mayor on policy and legislation relevant to crime victims; and provides leadership in the development and implementation of new victim-related initiatives and programs.

### **OBJECTIVE 1: Create and sustain a coordinated community response to all victims of violent crime that is sensitive, respectful, age appropriate and culturally competent.**

#### **INITIATIVE 1.1: Building and sustaining the continuum of care for crime victims.**

OVS is responsible for building and sustaining direct core victim services in the District in the areas of sexual assault, domestic violence, child abuse, homicide and human trafficking, through a combination of special purpose revenue funds, local funds, federal formula funds and federal discretionary funds. During Fiscal Year 2013, OVS established a baseline cost of funding for core victim services. **During Fiscal Year 2014**, OVS will develop cross-agency and cross-organization initiatives which are designed to leverage the collaboration of several agencies to achieve a cost-efficient system of care. **During Fiscal Year 2015**, OVS will evaluate the collaborations to assess their efficiency.

#### **INITIATIVE 1.2: DC Sexual Assault Nurse Examiner Program.**

Cases in the District that present for the medical forensic exam are increasing. All reporting and non-reporting victims who present for a medical forensic exam are entitled to paid, professional advocacy services, free prophylactic medication, and a free toxicology screen to determine the incapacitating substances, if any, that were present in the victim's blood or urine. During Fiscal Year 2012, OVS collected data related to the patterns and frequency of drug facilitated sexual assault. During Fiscal Year 2013, in addition to analyzing the data from FY 2012, OVS implemented a paid, professional advocacy service to accompany the victims to the forensic exam. **During Fiscal Year 2014**, OVS will add to the data collected during Fiscal Year 2013 and evaluate the success of the program with regard to victim outcomes.

#### **INITIATIVE 1.3: High Risk Domestic Violence Initiative (HRDVI).**

The HRDVI protocol is managed by Survivors and Advocates for Empowerment and is operational in targeted police service agencies which account for over 80% of all domestic violence calls for service. In Fiscal Year 2013, OVS supported the expansion of the HRDVI to other areas of the city and oversaw the implementation of a HRDVI crisis information management system that will enhance the sharing of vital confidential victim information between participating agencies. This information management system will provide data regarding demographic information, barriers to service, and assist in identifying where to place resources. **In Fiscal Year 2014**, OVS will evaluate the data collected during Fiscal Year 2013 and the expansion of the HRDVI to assess positive victim outcomes.



**INITIATIVE 1.4: Polyvictimization Response Team (PRT).**

The Polyvictimization Response Team is coordinated by the Office of Victim Services and is a project intended to create a seamless network of services for crime victims who have been victimized in multiple ways over the course of their lifetime. OVS facilitates a network of community-based service providers to ensure that this vulnerable population is provided with access to comprehensive care, i.e. medical, mental health, case management, and advocacy through a variety of access points and a variety of victim service providers. In Fiscal Year 2013, OVS established the PRT. In **Fiscal Year 2014**, Polyvictimization Response Team will successfully enter into the active phase of the federal grant; this will include client intake, data collection, outreach, and service to fifty (50) polyvictimized survivors. In **Fiscal Year 2015**, OVS will assess the collected information for efficiency and positive victim outcomes.

**OBJECTIVE 2: Maintain respectful, articulate, and productive relationships with all partnering agencies and organizations to improve services to crime victims.**

**INITIATIVE 2.1: Expand access to victim services for the military populations by developing partnerships and providing technical assistance to the military installations within the District.**

Due to the military presence in and around the District of Columbia, active duty servicemen and women and their dependents are often victimized by violent crime. It is the goal of the Office of Victim Services to ensure that the service providers in the District are knowledgeable about the military systems of justice and the crisis response systems offered by the military. Additionally, it is the goal to ensure that the military installations in and around the District are aware of and have access to the local community services available. This is a multi-year initiative. In FY 2014, the OVS will expand cross-training initiatives with the military installations and formalize written agreements to perform service delivery with military installations.

**INITIATIVE 2.2: Expand access to victim services for the campus populations by developing partnerships and providing technical assistance to the eight colleges and universities within the District.**

Due to the large number of college students living in the District during the academic year (approximately 42,000), it is essential that the Office of Victim Services adapt services and develop services that are easily accessed by college-aged victims. This is a multi-year initiative. In Fiscal Year 2014, the goal of the Office of Victim Services to ensure that the eight campuses in DC and the campuses surrounding DC know of and are able to access District trauma services. The Office of Victim Services will provide technical assistance catered to the requesting campus. The Office of Victim Services will also host quarterly meetings to foster collaboration between campuses and to facilitate positive relationships between campuses and community based providers.



**INITIATIVE 2.3: Expand access to victim services for victims of Limited English Proficiency by coordinating services and resources designed to assist LEP populations in accessing and receiving services.**

Due to the large number of foreign-born residents of DC, it is essential to adequate service delivery that there is an established and functioning continuum of services that is culturally and linguistically competent. Furthermore, it is essential that core services in the District have materials that have been translated into multiple languages. This is a multi-year initiative. In Fiscal Year 2014, the Office of Victim Services will fund more community based organizations whose services are targeted for LEP populations and establish an “Access Justice” initiative that is designed to increase the access that communities of limited English proficiency have to justice systems. These organizations will also provide technical assistance to other community based organizations to increase their cultural competency.

**INITIATIVE 2.4: Coordinate and professionalize the network of victim service providers in the District through development and coordination of the Victim Assistance Network.**

It is part of the OVS’ mission that victims of violent crime in the District have access to a network of exceptional services staffed by skilled service providers. Towards that goal, the OVS facilitates the Victim Assistance Network, which is a network of all funded agencies and organizations, as well as allied organizations who are not funded. The Victim Assistance Network seeks to raise the standard of victim care and hold organizations accountable to that standard. The Office of Victim Services will use the Victim Assistance Network to assess exemplary programs, as well as to assess gaps in services. This is a multi-year initiative. In Fiscal Year 2014, the Office of Victim Services will establish the Victim Assistance Network, staff the committees, and facilitate the development of an annual report. In Fiscal Year 2015, the Office of Victim Services will analyze the completion of the goals and objectives stated in the annual report.



**KEY PERFORMANCE INDICATORS — Office of Victim Services (OVS)**

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
<b>Objective 1.1: Building and sustaining the continuum of care for crime victims</b>						
Establish a baseline cost of service for each service category	N/A	80%	100% completion	N/A	N/A	N/A
Number of cross-agency continuums of care developed	N/A	N/A	4	6	N/A	N/A
<b>Objective 1.2: DC Sexual Assault Nurse Examiner program</b>						
Percentage of DC SANE patients who received on-call advocacy at the medical forensic exam	N/A	N/A	N/A	90%	95%	100%
Percentage of DC SANE patients who wanted prophylaxis received free HIV prophylaxis at the medical forensic exam	N/A	N/A	N/A	50%	60%	70%
Percentage of DC SANE patients who were clinically assessed for DFSA and tested positive for an involuntary ingestion	N/A	N/A	N/A	10%	12%	14%
<b>Objective 1.2: DC High Risk Domestic Violence Initiative</b>						
Percentage of clients who screened high on the HRDVI and entered the program	75%	80%	97%	85%	87%	90%



Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percentage of clients who entered the HRDVI program and did not return to the domestic violence crisis system within the last 12 months	90%	92%	98%	94%	96%	97%
Percentage of clients who were assessed as polyvictims through the polyvictimization assessment process	N/A	N/A	N/A	10%	15%	20%
Percentage of clients who were assessed as polyvictims and entered the PRT	N/A	N/A	N/A	50%	60%	70%
<b>Objective 2.1: Expand access to victim services for the military populations</b>						
Number of trainings or technical assistance meetings provided to a military installation in the DC metro area	N/A	N/A	N/A	10	15	20
Number of written agreements with military installations in the DC metro area	N/A	N/A	N/A	2	3	3
<b>Objective 2.2: Expand access to victim services for the campus populations</b>						
Number of trainings or technical assistance provided conducted to a campus in the DC metro area	N/A	N/A	N/A	10	15	20



Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
<b>Objective 2.3: Expand access to victim services for victims of Limited English Proficiency</b>						
Number of agencies or organizations funded by OVS whose primary service population is LEP	N/A	N/A	N/A	3	6	9
Number of meetings conducted of targeted service providers to develop services for the LEP population	N/A	N/A	N/A	10	15	20
Number of materials developed by OVS or the consortium of victim service providers to increase access for the LEP population	N/A	N/A	N/A	3	6	9
<b>Objective 2.3: Coordinate and professionalize the network of victim service providers in the District</b>						
Number of meetings of the Victim Assistance Network held	N/A	N/A	N/A	4	6	8
Number of Victim Assistance Network Committees staffed	N/A	N/A	N/A	4	5	6



## ***Justice Grants Administration (JGA)***

### **SUMMARY OF SERVICES**

The Justice Grants Administration (JGA) is the District of Columbia's State-Administering Agency for applying for and managing federal grant funds related to juvenile and criminal justice. The JGA manages the life cycle of federal and local formula and discretionary grants, and pass-through funds to other nonprofit and government agencies in compliance with federal and local grant guidelines. JGA is responsible for gathering stakeholder input and identifying cross-cutting funding priorities each year; identifying sub-grantees that are well-positioned to advance these funding priorities; and providing financial, administrative, and programmatic oversight, training, and technical assistance to ensure program outcomes are achieved. Targeted strategies for FY 14 will include the following initiatives: truancy reduction; JJDP Core Compliance; juvenile delinquency prevention; youth gang prevention; underage drinking prevention; women's reentry; sex offender registry notification; firearm reduction; and financial assistance to organizations and individuals providing legal direct civil legal services.

(FYI only....Funding Sources are: Truancy Local funds, Title II Formula, Juvenile Accountability Block Grant Formula, Project Safe Neighborhood, Enforcing Underage Drinking Laws (EUDL), Bryne/Juvenile Assistance Grant (BJAG), Residential Substance Abuse Treatment (RSAT), Second Chance Act, Sex Offender Registry Notification Act (SORNA), Coverdell and JR Justice.

### **OBJECTIVE 1: Improve performance management and program development**

#### **INITIATIVE 1.1: Establish baseline indicators for JGA grantees consistent with Office of Justice Program's baseline indicators for up to 11 Federal and Local grants.**

In FY 14, sub-grantees of JGA will be required to measure performance using a standard set of outputs and outcomes developed for each grant program based on the State Plan and/or proposals responses submitted to OJP. It is the goal of the Justice Grants Administration to use those OJP established baseline indicators to evaluate performance of sub-grantees. **Completion date: September 30, 2014**

#### **INITIATIVE 1.2: Provide training and technical assistance to sub grantees to ensure best practices in program development of criminal and juvenile justice priorities.**

In FY 14, JGA will continue to provide training and technical assistance to sub-grantees, ensuring a consistent framework for program development that is data-driven and best practices informed. A minimum of two forums will be scheduled to provide technical assistance and to develop strategic plans. **Completion date: 9/30/2014**

### **OBJECTIVE 2: Improve administration of federal grants.**

#### **INITIATIVE 2.1: Develop strategic plans as required by federal grant sources.**

As part of federal grant management, JGA is tasked with establishing and staffing advisory boards that are intended to provide guidance to community stakeholders on a



variety of different subject matters. In addition, JGA is required to develop three-year strategic plans, in accordance with the advisory boards. Three-year strategic plans are developed through a city-wide inter/intra agency collaboration to address the needs of the local population. In FY 14, JGA will submit updates to the Three Year Plan and Annual Reports as required by federal funding sources. Completion date: **Three Year Plan updates will be submitted in April 2014, and the 2013-2014 Annual Report will be submitted in March 2015.**

**INITIATIVE 2.2: Ensure 100% compliance of core requirements for OJP.**

As part of federal grant management, JGA is tasked with ensuring compliance with enabling legislation for Office of Justice Program funding sources. Currently, DC is in full compliance of the 4 core requirements of the Juvenile Justice and Delinquency Prevention (JJDP) Act, including the deinstitutionalization of status offenders (DSO); separation of juveniles from adult offenders; jail removal of juveniles; and disproportionate minority contact (DMC). In FY13, specifically JGA allocated 85% of the Title II funds for this purpose. Three service providers with expertise in diversion, compliance monitoring/DMC and juvenile delinquency served over 100 juveniles. In FY 13, 10% of the Byrne Justice Assistance Grant funds were allocated to comply with the Sex Offender Registry Notification Act (SORNA). Two service providers utilized the Block Grants to offer services in mentoring, systems improvement and expedition of juvenile cases. In FY 14, JGA will continue to ensure that there is district-wide compliance by engaging in site visits with stakeholders and sub-grantees. **Completion date: September 30, 2014.**

**OBJECTIVE 3: Provide leadership and financial support to allied District agencies to improve the administration of justice within the District of Columbia.**

**INITIATIVE 3.1: Coordinate stakeholders in an effort to reduce underage drinking in the District of Columbia.**

JGA seeks to reduce underage drinking in the District by reaching out to the District's stakeholders who are touched by underage drinking. Recognizing that District youth are at great risk for underage drinking, JGA, with stakeholder collaboration, will use federal and/or local funds to enhance the efforts in public and charter schools. **Completion date: 9/30/2014**

**INITIATIVE 3.2: Provide financial and grant assistance to support the efforts to reduce backlogged firearms cases in the District.**

In FY14, JGA will strive to improve the quality and timeliness of forensic services and to reduce the number of firearm backlogged cases in the District of Columbia. To accomplish this objective, JGA will provide grant assistance through the Paul Coverdell Forensic Science grant to reduce the average number of days from submission of firearms evidence. Completion date: September 30, 2014.





**INITIATIVE 3.3: Pilot a case management program targeted for women leaving Department of Corrections Central Treatment Facility (CTF).**

In FY 14, JGA will work in collaboration with the Department of Corrections (DOC) and Office of Returning Citizen's Affairs (ORCA) to fund a pilot case management program for women housed at the Correctional Treatment Facility (CTF) reentry unit. The goal of the program is to reduce recidivism among women inmates, by providing case management and discharge plans with referrals to JGA sub-grantees. Case management has been shown to help facilitate a smooth transition back into the community upon release from correctional facilities. **Completion date: 9/30/2014**

**OBJECTIVE 4: Reduce truancy in the District of Columbia Public Schools.**

**INITIATIVE 4.1: Establish and develop partnerships among community-based organizations and targeted schools.**

To accomplish the goal of reducing truancy rates among young people throughout the District, JGA will foster previous partnerships and establish new partnerships among community-based organizations and targeted schools. These partnerships are instrumental in establishing a structure that eases the implementation and execution of JGA's pilot truancy reduction program across elementary and middle schools. Without these relationships, JGA nor the community-based organizations will be able to develop a program that can be replicated at other schools. In FY 14, JGA will expand partnerships to seven new community based organizations and thirty-seven schools. **Completion date: 9/30/2014**

**INITIATIVE 4.2: Establish baseline truancy rates for selected schools using data collected from DCPS and community-based organizations.**

In FY14, JGA will work with DCPS to establish a baseline truancy rate for each targeted school. In future years, JGA will be able to evaluate whether the truancy rates have fallen as a result of the collaboration and programming that each school received. It is expected that by the second quarter of JGA will have established a baseline and database that will be used for tracking and evaluation. **Completion date: 9/30/2014**

**OBJECTIVE 5: Provide direct civil legal services to low-income and underserved District residents.**

**INITIATIVE 5.1: Access to Justice provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents.**

This program contains the following two activities: **Access to Justice** – provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents; and **Poverty Lawyer Loan Repayment Assistance Program** – provides educational loan repayment assistance to lawyers who live and work in the District of Columbia and are employed in areas of legal practice that serve low-income residents. **Completion date: 9/30/2014**



**INITIATIVE 5.2: Provide financial assistance to organizations and individuals who provide direct civil legal services to low-income and under-served District residents.**

In FY12, Access to Justice Funds were awarded to 21 organizations that provide direct civil legal services to low-income and under-served District residents. Six lawyers who live and work in the District received educational loan repayment assistance in FY12 in the areas of legal practice that serve low-income residents. In FY 2013, grants will be awarded to organizations so that low-income and under-served District residents can receive direct civil legal services and loans will be made to lawyers to assist them in educational loan repayment. Completion date: September 30, 2014



**PROPOSED KEY PERFORMANCE INDICATORS *Justice Grants Administration (JGA)***

<b>Measure</b>	<b>FY2012 Actual</b>	<b>FY2013 Target</b>	<b>FY2013 Actual</b>	<b>FY2014 Projection</b>	<b>FY2015 Projection</b>	<b>FY2016 Projection</b>
Number of baseline indicators established for sub-grantees that are consistent with OJP requirements	N/A	8	8	10	10	12
Percentage of sub grantees participating in data collection	N/A	90%	100%	100%	100%	100%
Percentage of data submitted by sub-grantees that meets the OJP requirements	N/A	90%	100%	100%	100%	100%
Percentage of sub-grantees participating in process evaluation	N/A	N/A	35%	50%	60%	70%
Number of partnerships between sub-grantees, facilitated by JGA	N/A	3	5	7	8	8
Number of technical assistance sessions provided to sub grantees.	N/A	2	2	2	2	3
Number of meetings conducted with sub grantees	N/A	1	2	2	3	4
Number of Advisory Board meetings held each year.	N/A	10	10	12	12	12
Number of three-year strategic plans completed and approved by OJP	N/A	2	2	2	2	3



<b>Measure</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Target</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>	<b>FY 2016 Projection</b>
Number of Annual Reports published and distributed to stakeholders.	N/A	1	0	1	1	1
Percentage of OJP requirements that have achieved full compliance	N/A	100%	100%	100%	100%	100%
Percentage of site visits completed and sub-grantees monitored for compliance.	N/A	50%	50%	75%	75%	80%
Number of meetings held with stakeholders to improve work in targeted schools.	N/A	N/A	10	20	30	40
Number of Annual Youth Summits held.	N/A	N/A	2	2	2	2
Number of forensic test results delivered to the National Institute of Justice	N/A	N/A	N/A	10	15	20
Number of collaborations established between community-based organizations and identified DC schools	N/A	N/A	5	7	8	10
Number of schools in which baseline truancy data was determined	N/A	N/A	17	37	42	47

\*Funding may not be restored by Congress for two of the funding sources identified FY 13.



*Access to Justice*

**SUMMARY OF SERVICES**

Access to Justice - provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents.

This program contains the following two activities: **Access to Justice** – provides financial assistance to organizations and individuals who provide direct civil legal services to low-income and underserved District residents; and **Poverty Lawyer Loan Repayment Assistance Program** – provides educational loan repayment assistance to lawyers who live and work in the District of Columbia and are employed in areas of legal practice that serve low-income residents.

**OBJECTIVE 1: Provide direct civil legal services to low-income and underserved District residents.**

**INITIATIVE 1.1: Provide financial assistance to organizations and individuals who provide direct civil legal services to low-income and under-served District residents.**

In FY13, Access to Justice Funds were awarded to 21 organizations that provide direct civil legal services to low-income and under-served District residents. Six lawyers who live and work in the District received educational loan repayment assistance in FY12 in the areas of legal practice that serve low-income residents. In FY 2014, grants will be awarded to organizations so that low-income and under-served District residents can receive direct civil legal services and loans will be made to lawyers to assist them in educational loan repayment. **Completion date: September 30, 2014.**

**KEY PERFORMANCE INDICATORS (Access to Justice)**

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of sub grants to organizations providing legal services to low income and underserved District residents	21	20	19	20	20	20
Number of loans provided to legal services attorneys that assist low income and underserved District residents.	6	8	18	9	10	10



***Homeland Security/ Continuity of Operation Plan (COOP)***

**SUMMARY OF SERVICES**

Homeland Security/Continuity of Operation Plan (**COOP**) – provides direction, planning and coordination to local and regional partners to ensure that the Public Safety and Justice cluster is ready to respond to an emergency of any size, and implements a comprehensive COOP framework that allows Public Safety and Justice cluster agencies to continue essential criminal justice functions during an emergency affecting normal operations.

**OBJECTIVE 1: Homeland Security/Continuity of Operation Plan (COOP)**

**INITIATIVE 1.1: Continuity of Operation Plan.**

Implement a comprehensive COOP framework that allows Public Safety and Justice cluster agencies to continue essential criminal justice functions during an emergency affecting normal operations. **This includes ensuring the agencies focus on the three main components of COOP: Planning, execution, and revision. Completion date: 9/30/2014**

**INITIATIVE 1.2: Continuity of Operation Plan Exercises.**

Ensure District agencies are exercising their continuity of operation plan in concert with other District agencies to ensure continued collaboration of Public Safety and Justice Cluster during an emergency. This includes working with our Federal Criminal Justice partners. **Completion date: 9/30/2014**

**KEY PERFORMANCE INDICATORS (Homeland Security/ Continuity of Operation Plan-COOP)**

<b>Measure name</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Projection</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>	<b>FY 2016 Projection</b>
Number of COOP developed	Not Applicable Baseline	80	80	80	80	80
Number of emergency drills completed.	Not Applicable Baseline	10	12	20	25	25
Number of Emergency Preparedness Council Meeting	Not Applicable Baseline	12	12	12	12	12

