



FY 2015 PERFORMANCE PLAN
Attorney General, Office of the

MISSION

The mission of the Office of the Attorney General (OAG) is to enforce the laws of the District of Columbia and to provide legal services to the District of Columbia government.

SUMMARY OF SERVICES

OAG is charged with conducting the District’s legal business. OAG represents the District in virtually all civil litigation, prosecutes certain criminal offenses on the District’s behalf and represents the District in a variety of administrative hearings and other proceedings. In addition, OAG is responsible for advising the Executive Office of the Mayor, the D.C. Council, the D.C. Courts, various Boards and Commissions, for reviewing legislation and regulations, and for supervising lawyers working in the general counsel offices of 28 agencies. All told, the Attorney General supervises the legal work of about 350 attorneys and an additional 350 administrative/professional staff.

PERFORMANCE PLAN DIVISIONS

- Agency Management
- Child Support Services Division
- Civil Litigation Division
- Commercial Division
- Family Services Division
- Legal Counsel Division
- Office of the Solicitor General
- Personnel, Labor and Employment Division
- Public Interest Division
- Public Safety Division

AGENCY WORKLOAD MEASURES

Measure	FY 2012 Actual	FY 2013 Actual	FY 2014 YTD ¹
Number of summons serviced per FTE	NA	135.7	137.7
Number of closed Public School System Special Education cases closed per attorney FTE	25	6.53	3.25
Number of litigation successes by the Tax and Finance Section per FTE	19.17	26.6	13.5
Successfully resolved criminal contempt motions handled by the Domestic Violence Section per FTE per quarter.	5.5	4.43	4.24
Motions for summary disposition filed per FTE	11.3	8.6	5.6
Number of in-house training hours taken per legal FTE	18.4	18.57	NA ²
Dollar amount collected by the Civil Enforcement Section per Attorney FTE	123,843.70	133,578.26	134,184.37
Successful criminal cases per FTE	65	38.76	NA

¹ All YTD in this document figures reflect statistics kept through the third quarter FY 2014.

² This is a yearly measure. No data is available until October 2014.



Agency Management

OBJECTIVE 1: The objective of the Agency Management Division is to guide and support the legal divisions of the office.

INITIATIVE 1.1: Ensure that litigating divisions receive regular oversight and guidance on high-profile matters that could potentially affect the District of Columbia Government or city residents fiscally, politically, or from a policy standpoint, following the agency counsel transition.

To improve the likelihood of a favorable outcome in high-profile matters, the Immediate Office will maintain regular communication with the litigating divisions of the OAG to discuss any high-profile matters that may impact the District of Columbia Government and its residents and devise strategies to ensure a successful outcome or mitigate risk. This will be coordinated, in part, during and after the return of agency counsel to their respective agencies on October 1, 2014 by establishing new litigation support relationships, by working closely with the newly created Mayor's Office of Legal Counsel and by preparing for the first elected Attorney General in a manner that allows he/she to assume these responsibilities without disruption.

Completion date: September 30, 2015.

INITIATIVE 1.2: Implement a log system capturing the types of communications received through the Internet Quorum.

Constituents send daily email inquiries to the Attorney General that fall within the purview of another agency. After agency counsel transfer back to their agencies in FY 15, the Customer Service Unit will review and categorize all emails in order to properly route the email inquiries. This information will enable the Customer Service Unit to timely disseminate emails to appropriate OAG divisions and other agencies.

Completion date: September 30, 2015.

INITIATIVE 1.3: Provide training to investigators on service of process in specialized subject matter.

In FY 15, OAG will have a larger role in preventing truancy in the District of Columbia. To increase the likelihood of success at trial, the Investigations Section will ensure that all investigators receive training on the service of process in specialized subject matter such as truancy. The training will include information on the limits of their authority and the use of information technology and other tools to increase the likelihood of locating a witness. The success of the initiative will be measured by the number of successful services. **Completion date: September 30, 2015.**



KEY PERFORMANCE INDICATORS – Agency Management

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ³	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of case/matter review meetings with senior staff	64	12	83	12	15	20
Percentage of US Mail processed within one business day	97.13	92	100	93	93.25	93.5

³ Data as of June 30, 2014.



Child Support Services Division

SUMMARY OF SERVICES

The Child Support Services Division (CSSD) is charged with establishing, modifying and enforcing child support obligations, including medical support. Part of this work includes the establishment of paternity so the father of the child is known. CSSD is comprised of the Office of the Director and four sections: Legal Services; Fiscal Operations; Systems and Automation and Policy; Outreach; and Training.

OBJECTIVE 1: Provide child support services to enhance the lives of all District children.

INITIATIVE 1.1: Implement Child Support Lien Network in FY2015.

CSSD will implement a program designed to increase collections by partnering with the Child Support Lien Network so that it can collect child support payments on cases with arrears from insurance and worker's compensation settlements. Over 30 states are part of the network already and have been successful in collecting child support through putting liens on settlements. For this project to launch CSSD will write policy and procedures, publish regulations in the D.C. Register, determine the appeals process, submit liens to Recorder of Deeds, and finalize the contract with the Child Support Lien Network. **Completion date: March 3, 2015.**

INITIATIVE 1.2: Partner with the Economic Security Administration to streamline child support information gathering process for TANF recipients.

CSSD partners closely with the Economic Security Administration (ESA), the agency that administers the Temporary Assistance to Needy Families (TANF) program. As a condition of receiving TANF benefits, the applicant must agree to cooperate with the child support agency in establishing paternity and a child support order. Part of this cooperation is providing pertinent information during the TANF application process including but not limited to the location of the non-custodial parent. Often CSSD cannot proceed in child support cases without this critical information that only the TANF applicant can provide. As part of this initiative, CSSD will work with ESA to streamline the information gathering process for TANF recipients and ensure that everything needed to process the child support case is collected. CSSD and ESA will work together to add missing questions to the paper and online applications. As a result of this initiative CSSD hopes obtain accurate information in a timely manner and improve the experience for the customer. **Completion date: September 30, 2015.**

INITIATIVE 1.3: Child Support Services Division will host a "Fatherhood and Family Strengthening" conference.

CSSD will coordinate with local sister agencies, local community based organizations, and fatherhood organizations to host a "Fatherhood and Family Strengthening" conference. These organizations will provide education for fathers on their legal rights and responsibilities as well as provide information on services that will assist families in becoming more self-sufficient. CSSD will also offer free genetic testing for those in attendance with children born and residing in the District of Columbia. CSSD will make this event both fun and educational for families. This event will assist the agency in



improving communication and cooperation with non-custodial parents and will ultimately improve paternity, child support, and medical support orders for the children in the District of Columbia. **Completion date: September 30, 2015.**

KEY PERFORMANCE INDICATORS — Child Support Services Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD⁴	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of non-custodial parents enrolled in employment services program	380	72	55	60	60	64
Number of parents newly registered to access their online payment histories	1570	1600	508	1625	1625	1,650
Number of child support orders established.	1,946	1900	814	1900	1900	1,925

⁴ Data as of June 30, 2014.



Civil Litigation Division

SUMMARY OF SERVICES

The Civil Litigation Division defends the District of Columbia in civil actions brought in the Superior Court and the United States District Court.

OBJECTIVE 1: Defend the District of Columbia, its agencies, and employees in civil actions.

Initiative 1.1: Implement a new protocol for case assignments.

During FY 2015, the Civil Litigation Division (CLD) will implement a new protocol for case assignments that identifies specific case related tasks to be performed by Section Chiefs, Assistant Attorneys General and CLD paralegals. The initiative is designed to ensure clear lines of responsibility in order to handle the District's litigation more effectively and efficiently. The new assignment system will be overseen by the Section Chiefs under the supervision of the Deputy and Assistant Deputy. The new assignment system also will provide for feedback on the assigned tasks to encourage better communication among all case team members to ensure the successful defense of the District, its agencies and employees in CLD litigation. This Initiative will be successful if, during each quarter, 80% of the CLD cases open in that quarter, which are not resolved by motions to dismiss, have been included in the new case assignment protocol. Completion date: September 30, 2015.

Initiative 1.2: Implement creation of a data base for collection of sample verdict forms and jury instructions in the Superior Court and the District Court for the District of Columbia.

During FY 2015, the Civil Litigation Division (CLD) will implement the creation of a data base that includes verdict forms used in CLD cases and jury instructions frequently used in its cases. The data base will be coded by issue and searchable. This initiative will improve the ability of CLD attorneys to construct appropriate verdict forms and to prepare appropriate jury instructions that previously may have been approved or used by a court on the same issues. The initiative will be successful if, during each quarter of FY 2015, 60% of CLD's verdict forms and jury instructions used in that quarter and selected for inclusion have been added to the data base. Completion date: September 30, 2015.

Initiative 1.3: Implement a policy for uniform and consistent court filings.

During FY 2015, the Civil Litigation Division (CLD) will implement a policy for uniformity and consistency of all CLD judicial filings including case citations, grammar, word usage and adherence to court rules, ethics standards and office policy relating to court filings. This initiative will assist CLD attorneys and paralegals in preparing and submitting polished, professional and persuasive judicial filings that serve the interests of the District, its agencies and employees. The initiative will be successful if, during the first quarter of 2015, CLD creates and circulates to attorneys and paralegals a Manual for judicial filings, and obtains a signed acknowledgement form of receipt and review of the Manual by 90% of attorneys and paralegals by the final quarter. Completion date: September 30, 2015.



KEY PERFORMANCE INDICATORS – Civil Litigation Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD⁵	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of civil litigation closed cases	656	350	446	375	400	410

⁵ Data as of June 30, 2014.



Commercial Division

SUMMARY OF SERVICES

The Commercial Division provides legal services and advice for numerous core governmental functions, from the procurement of essential goods and services and acquisition of real estate through support of economic development efforts and government property management, to the financing of government operations through bonds and collection of taxes.

OBJECTIVE 1: Provide legal advice and litigation support in the areas of tax collection, real property and other commercial transactions, economic development, and municipal finance.

INITIATIVE 1.1: The Commercial Division will institute practices to condense pre-trial negotiations, and other discovery to timely inform client-agency Office of Tax and Revenue of the particulars of a case scheduled for trial.

During FY 2015, the Commercial Division will require real property tax assessment Petitioners to respond within 30 days to a District offer to resolve a pending matter or, immediately upon the expiration of the 30 days period within which a response to a District offer is due, agree to specific dates to prepare the case for trial. Also, following each court order that schedules a case for trial, the Commercial Division will systematically complete a Rule 34 property site inspection, Rule 30(b)(6) depositions, and other discovery in order to apprise client-agency Office of Tax & Revenue of the particulars of each case that is schedule for trial. This initiative would be considered successful if within 60 days of a case's court-ordered mediation session more than 80% of all such cases are either resolved in principle or scheduled for trial.

Completion date: September 30, 2015.

INITIATIVE 1.2: The Commercial Division will complete its review of the Office of Planning's final revisions to Zoning Regulations.

To permit the Zoning Commission to take proposed action to adopt a new Title 11 DCMR. During physical year 2015 the Commercial Division will complete review of the final revisions to Zoning Regulations in order to permit the Zoning Commission to take proposed action to adopt a new Title 11 DCMR. Completion date: September 30, 2015.

INITIATIVE 1.3: The Commercial Division will facilitate at least three bankruptcy training sessions for those client agencies with the largest number of bankruptcy issues.

During FY 2015, the Commercial Division will facilitate at least three bankruptcy training sessions at client agency headquarters – one for the Office of Tax & Revenue, one for the Department of Employment Services, and one for the Department of Consumer & Regulatory Affairs. As time and resources permit, additional training sessions may be provided for other client agencies with bankruptcy-related issues.

Completion Date: September 30, 2015.



KEY PERFORMANCE INDICATORS — Commercial Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ⁶	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Percent of Legal Sufficiency reviews performed by Land Use and Public Works Section completed timely	79.29%	88%	82.69%	89%	89%	89%
Percent of Real Estate Transactions Section transactional documents prepared and/or reviewed for legal sufficiency within 60 days	98.81%	96%	97.77%	96.25%	96.5%	96.5%
Percent of litigation success by the Land Acquisition and Bankruptcy Section	98.28%	96%	96.43%	96%	96%	96%
Percent of Procurement Section non-emergency procurement reviews completed within 60 days	97.37%	96%	95.45%	96%	96%	96%

⁶ Data as of June 30, 2014.



Family Services Division

SUMMARY OF SERVICES

The Family Services Division works on behalf of the District's most vulnerable citizens, including abused and neglected children, domestic violence victims, and incapacitated adults who are being abused or who are self-neglecting. The Division also provides representation to the Department of Mental Health and the Department of Disability Services in Family Court, admission hearings, commission hearings, annual reviews, and guardianship hearings.

OBJECTIVE 1: Reduce the risk of harm and protect the rights of: children at risk for abuse and neglect; domestic violence victims; and incapacitated adults who are being abused or who are self-neglecting.

INITIATIVE 1.1: Expand awareness of the Ervin Act and the civil commitment process for individuals with mental illness.

The FSD Mental Health Section will begin an initiative to expand awareness within the Family Services Division regarding the Ervin Act and the civil commitment process, for individuals who are receiving services in another section, and are in need of mental health services. The objective is to foster collaboration within the Division when questions and/or issues arise in a DV or a CFSA case, regarding the Ervin Act, and those individuals who may be in need of mental health treatment/services. Specifically addressing best legal practice to transition and connect the individuals in DV or CFSA's care, that are in need of mental health services, whether or not those services are administered voluntarily or involuntarily, to the appropriate Department of Behavioral Health facility. The Mental Health Section will hold educational trainings for other Family Services sections, and the section will continue to hold trainings/forums for community based organizations, area hospitals, and the VA, in order to educate the organization's staff, and the public on the Ervin Act, the civil commitment process, and how to obtain mental health treatment for individuals who may want voluntary treatment, as well as those individuals that refuse such treatment and may be at risk of injury to self or others due to their mental illness. **Completion Date: September 30, 2015.**

INITIATIVE 1.2: Increase awareness of Community Papering Process and provide training.

During FY 2015, the FSD Child Protection Section will collaborate with the DC Child and Family Services Agency's (CFSA) to reduce the number of children placed in foster care by increasing awareness and training on the community papering process. Community papering allows CFSA to initiate court proceedings for abuse and neglect cases while allowing the child(ren) to remain in the home with their parent/caretaker. This process prevents placement of children in foster care while allowing court intervention and oversight to resolve abuse and neglect issues. The initiative will be considered successful upon CPS achieving a 10% increase in community papering cases. **Completion Date: September 30, 2015.**



INITIATIVE 1.3: Expand enforcement of technical provisions of civil protection orders to combat recidivism.

During FY 2015, FSD Domestic Violence Section will work in cooperation with D.C. Superior Court, the Court Services and Offenders Supervision Agency, and the United States Attorney’s Office to expand vigorous enforcement of the “technical” provisions of civil protection orders in domestic violence, sexual assault, and stalking cases, that require offenders to enroll in and complete various programs to reduce the possibility of recidivism. In order for this initiative to be successful, the Domestic Violence Section will monitor all orders to show cause for offender compliance and pursue prosecution in 100% of cases in which offenders fail to complete the required programs.

Completion Date: September 30, 2015.

KEY PERFORMANCE INDICATORS — Family Services Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD⁷	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
% of favorable resolution in all cases which reach adjudication in the division.	97.38%	95.5%	95.21%	96%	96%	96%
% of children whose first permanency hearing is held within 12 months of the child’s entry into foster care.	94.96%	92.5%	95.96%	93%	93.25%	93.5%
% of cases filed for termination of parental right by the Child Protection Sections within 45 days of the child’s goal becoming adoption.	86.87%	92%	100%	92.5%	93%	93%

⁷ Data as of June 30, 2014.



Legal Counsel Division

SUMMARY OF SERVICES

The Legal Counsel Division provides legal research and advice to the Executive Office of the Mayor (EOM), the Attorney General, department and agency heads, and occasionally, the Council of the District of Columbia; and drafts statutes and regulations for the EOM and the agencies. The Legal Counsel Division also determines legal sufficiency for legislation, rulemakings, Mayor's Orders, and inter-agency MOUs. In addition, the Division prepares formal opinions, legal memoranda, Office Orders for the Attorney General, and serves as an attorney-advisor to the Advisory Neighborhood Commissions.

OBJECTIVE 1: Provide legal research and advice for the Executive Office of the Mayor, Office of the Attorney General, client agencies, and occasionally the Council of the District of Columbia.

INITIATIVE 1.1: Improve government efficiency and responsiveness by providing training to attorneys directly involved with legislative drafting.

Without proper training, drafting legislation can be difficult to accomplish correctly in a timely manner. In FY 2015 the Legal Counsel Division will use its significant expertise and experience in drafting legislation to conduct at least two agency-wide training sessions on legislative drafting. These sessions will examine the mechanics of legislative drafting, the process for obtaining appropriate review and approval of draft legislation, and the process for enacting legislation. The training will address the different types of legislation and the various purpose of each one. The sessions will also explain the most significant issues and most common errors in legislative drafting. This initiative will be considered successful if, by the end of the fiscal year, 40 attorneys have completed the training. **Completion date: September 30, 2015.**

INITIATIVE 1.2: Issue quarterly briefing papers to agency general counsels and representatives of the Executive Office of the Mayor on recurring or topical legal issues.

Certain issues arise regularly in legislation and rulemaking proposals submitted to the Legal Counsel Division for review, *e.g.*, whether a law or rulemaking can apply retroactively. Other issues arise because attorneys outside of the Legal Counsel Division are not familiar with certain laws and their application to the District (*e.g.*, under the Anti-Deficiency Act, the District may not indemnify other parties unless Congress has provided special authority to do so). In addition, there are current legal topics that may be important or of interest to others in government (*e.g.*, the application of various federal privacy laws to the District government). In FY2015 the Legal Counsel Division will issue four brief (generally 2-page) memoranda addressing legal issues of interest to lawyers in the District government and their clients. This initiative will be considered successful if, by the end of the fiscal year, four memoranda are prepared and distributed. **Completion date: September 30, 2015.**



INITIATIVE 1.3: Assist in the implementation of revised Certified Business Enterprise laws and regulations.

Legislation to improve employment opportunities for District residents by revising and modernizing the District's Certified Business Enterprise laws has been enacted and awaits fiscal impact certification. The Legal Counsel Division will support this effort by providing drafting and research assistance for the comprehensive implementing regulations that will be needed for this new legislation. The Legal Counsel Division will also provide expedited review for any emergency or proposed rulemakings that the new legislation requires. This initiative will be considered successful when all of the first year statutory requirements that can be implemented by rulemaking are completed. **Completion date: September 30, 2015.**

KEY PERFORMANCE INDICATORS – Legal Counsel Division

Measure	FY2013 Actual	FY2014 Target	FY2014 YTD⁸	FY2015 Projection	FY2016 Projection	FY2017 Projection
Number of rulemaking projects completed for client agencies.	58	40	30	40	40	40
% written assignments completed by deadline given by client agency, or 30 days if no deadline given.	99.23%	99%	99.45%	99%	99%	99%
# of ANC legal questions addressed	12	30	14	16	17	17

⁸ Data as of June 30, 2014.



Office of the Solicitor General

SUMMARY OF SERVICES

The Office of the Solicitor General manages the District's civil and criminal appellate litigation and practices most frequently before the District of Columbia Court of Appeals, the United States Court of Appeals for the District of Columbia Circuit, and the Supreme Court of the United States. The docket includes appeals in a wide variety of civil, family, criminal, juvenile, tax, and administrative cases from trial courts and petitions for review from District agencies.

OBJECTIVE 1: Provide affirmative and defensive appellate litigation services for the District of Columbia government.

INITIATIVE 1.1: Providing Moot Court Capacity for Trial Divisions.

The Office of the Solicitor General includes many highly experienced and skilled attorneys who are used to rigorous moot courts. Their experience and skill make them natural candidates for providing moot courts for attorneys from the greater Office of the Attorney General when important trial-court arguments approach. Office of the Solicitor General managers will alert trial-division managers to the availability of our attorneys to help with moot courts, both in matters directly related to appellate litigation and in matters only indirectly related. Doing so will lead to improved performance by all attorneys, and help the Office of the Solicitor General by promoting good trial work, which makes decisions easier to defend on appeal, and thereby increase our percentage of favorable resolution in defensive appeals cases. The initiative will be successful if Office of the Solicitor General attorneys participate in at least five trial-court moot courts within the measurement period. **Completion date: September 30, 2015.**

INITIATIVE 1.2: Building Legislative History Database.

Attorneys in the Office of the Solicitor General and elsewhere in the Office of the Attorney General frequently have need of legislative history for key statutes, but there is no central computer file that has it compiled. Building such a file, and making it accessible for us on a shared drive, should make our work more efficient, and thereby increase our percentage of favorable resolution in defensive appeals cases. The initiative will be successful if the database has legislative history for at least eight different statutory schemes by the end of the measurement period.

Completion date: September 30, 2015.

INITIATIVE 1.3: Bi-Yearly All-Hands Meeting.

Attorneys in the Office of the Solicitor General typically work on projects one-on-one with their supervisors, and there are not a lot of opportunities to get together as an office. Our attorneys should meet as a whole group in the fall and spring to bring everyone up to date on major projects in the office, new hires/departures (especially Ruff Fellows), training opportunities, etc. Sharing knowledge should make our work more efficient, and thereby increase our percentage of favorable resolution in defensive appeals cases. The initiative will be successful if Office of the Solicitor General holds two all-hands meetings within the measurement period. **Completion date: September 30, 2015.**



KEY PERFORMANCE INDICATORS — Office of the Solicitor General

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD⁹	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Percent of favorable resolution in defensive appeals cases.	94.78%	92.5%	88.53%	92.6%	92.7%	92.7%
Percent of regular calendar arguments in which a moot court was held.	100%	100%	100%	100%	100%	100%

⁹ Data as of June 30, 2014.
*Office of the Attorney General
Government of the District of Columbia*



Personnel, Labor and Employment Division

SUMMARY OF SERVICES

The Personnel, Labor and Employment Division defends agencies in personnel-related matters such as suspensions, terminations for employee misconduct, and reductions in force. The Division also provides training and professional development for all OAG employees in order to more effectively fulfill its mission; hires and maintains excellent and diverse staff through on campus interviews, interviews at job fairs, and traditional acceptance of applications; ensures fairness and diversity in the workplace; processes all discipline grievances; and serves as OAG's chief negotiator on collective bargaining issues for the attorney union.

OBJECTIVE 1: Defend District agencies in personnel-related matters.

INITIATIVE 1.1: Reduce Administrative Litigation.

Before an agency may issue a final decision on employee terminations, agency heads must receive a recommendation from a neutral hearing officer, if requested by the employee. To ensure that hearing officers are fully aware of their responsibilities and reduce administrative litigation, PLED will conduct at least two hearing officer trainings for agencies. **Completion date: September 30, 2015.**

OBJECTIVE 2: Hire and retain a highly qualified workforce of attorneys and legal support staff.

INITIATIVE 2.1: Enhance Employee Morale.

High employee morale is important for any organization, not only to increase retention, but also for productivity and recruitment. To enhance employee morale, PLED will conduct at least 2 office wide events aimed at improving morale.

Completion date: September 30, 2015.

INITIATIVE 2.2: Inclusion and Building Partnerships.

In addition to high employee morale, professional development of both administrative and professional staff is important for retention, productivity and recruitment. It is also important that employees feel invested and included in their future development. OAG will partner with its two unions to conduct at least two events to enhance professional development. **Completion date: September 30, 2015.**



KEY PERFORMANCE INDICATORS — Personnel, Labor and Employment Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ¹⁰	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of attorneys who left the agency.	31	34	NA	33	32	31
Number of interns assisting attorneys and staff on an annual basis	262	250	NA	250	250	250
Number of in-house training hours taken per legal FTE	18.4	25	NA	25	25.5	18.5

¹⁰ Data as of June 30, 2014. Collected on a yearly basis.



Public Interest Division

SUMMARY OF SERVICES

The Public Interest Division initiates litigation to collect debts owed the District of Columbia, brings cases to protect the rights of District consumers and residents, and defends equitable law suits alleging constitutional violations, including challenges to agency regulations, practices and procedures.

OBJECTIVE 1: Provide legal services and advice for complex and public interest litigation.

INITIATIVE 1.1: Increase enforcement actions and collection efforts by recruiting Pro Bono assistance.

To support its mission to protect the public and collect monies owed the District of Columbia, the Civil Enforcement Section (CES) will recruit volunteer attorney and/or paralegal support to assist the section in its mission. The number of enforcement cases initiated and resolved by the Section has a direct impact on its public protection and collection efforts, and recruiting volunteer assistance will enable the Section to handle more cases. CES intends to accomplish this initiative by collaborating with OAG's Director of Hiring and Recruitment to enlist the services of both pro bono attorneys and/or paralegals. This initiative will be considered successful if the CES enlists at least one volunteer attorney and/or paralegal. Completion date: September 30, 2015.

INITIATIVE 1.2: Increase enforcement actions and collection efforts by recruiting Pro Bono assistance.

The Public Advocacy Section of the Public Interest Division, in collaboration with the Mayor's Task Force to Combat Fraud, will obtain single-point-of-contact access to federal, state, county, and District agencies that engage in fraud-related enforcement work affecting the Washington, D.C. area. Establishing these points of contact will facilitate efforts by OAG, the Department of Consumer and Regulatory Affairs (DCRA), and the Metropolitan Police Department (MPD) to make fraud-related referrals, to propose collaborative investigative and prosecutorial work, and to invite referrals of fraud matters to District enforcement agencies. Successful completion of this initiative will result in OAG, DCRA, and MPD obtaining single points of contact at 12 or more other federal, state, county, or District agencies. Completion date: September 30, 2015.

INITIATIVE 1.3: Increase collaboration and exchange of information among attorneys and staff.

The Equity Section of the Public Interest Division includes many highly experienced and skilled attorneys. These attorneys therefore are well positioned to provide formal or informal training regarding substantive legal issues and litigation practices, both to other attorneys within the Equity Section and to attorneys within the larger Office of Attorney General. The Equity Section therefore will encourage attorneys to provide training, and thereby increase our percentage of favorable resolutions. The initiative will be successful if the Equity Section provides at least three training sessions to attorneys within the Equity Section, or to other members of the Office of the Attorney General, within the measurement period. Completion date: September 30, 2015.



KEY PERFORMANCE INDICATORS — Public Interest Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ¹¹	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Dollar amount collected by the Public Advocacy Section excluding Tobacco Settlement	7,153,974.49	2,750,000	5,341,739.50	2,800,000	2,900,000	3,000,000
Number of Closed Cases in the Equity Section	52	60	31	45	46	47

¹¹ Data as of June 30, 2014.



Public Safety Division

SUMMARY OF SERVICES

The Public Safety Division enforces District laws and regulations by taking appropriate legal action on behalf of the District of Columbia. The Division initiates legal claims (both criminal and civil) to protect the public and seek restitution where applicable. The Division prosecutes juveniles for various offenses, adults for misdemeanor offenses, and protects neighborhoods through the prosecution of various nuisance property offenses.

OBJECTIVE 1: Enforce District laws and regulations by taking appropriate legal action on behalf of the District government.

INITIATIVE 1.1: Successfully resolve Consumption of Marijuana in a Public Space cases and/or Public Impairment by Marijuana cases utilizing the newly established Marijuana Possession Decriminalization Amendment Act of 2014.

During this fiscal year, the Criminal Section will initiate prosecutions under the new Marijuana Possession Decriminalization Amendment Act of 2014. The purpose of this initiative is to further the goal of protecting the quality of life for District citizens through successful prosecutions of Consumption of Marijuana in a Public Space and or Public Impairment by Marijuana. This initiative will be considered successful if, by the end of FY 15, the Criminal Section successfully resolves 90% of the cases charged under this new law. **Completion date: September 30, 2015.**

INITIATIVE 1.2: Attorneys speak at community meetings.

During this fiscal year, the attorneys in the Neighborhood and Victim Services Section will speak at DC community meetings, usually at Patrol Service Area meetings or meetings called by an ANC. The purpose of this initiative is to educate the public on what the Neighbor and Victim Services Section does to help their neighborhoods and to gather information regarding nuisance properties from the community and ultimately assist with abating those nuisance properties. Successful completion of the initiative will be attending at least 15 meetings during FY 2015.

Completion date: September 30, 2015.

INITIATIVE 1.3: Review at least 30 truancy cases per month pursuant to the new truancy law.

During this fiscal year, a third truancy attorney in the Juvenile Section will assist the Office of the Attorney General in meeting the requirements of the new truancy legislation. The attorney will review at least 30 cases per month. This initiative will be considered successful if, by the end of FY 15, the Juvenile Section has an 80% compliance with the new law. **Completion date: September 30, 2015.**



KEY PERFORMANCE INDICATORS — Public Safety Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD¹²	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of nuisance property prosecutions	10	15	19	15	16	17
Juveniles referred for rehabilitation	84.53%	90%	89.93%	90	90	90
Successful criminal cases per FTE	65	65	42.83	60	60	60

¹² Data as of June 30, 2014.