

Office of Zoning FY2016

Agency Office of Zoning

Mission The mission of the DC Office of Zoning (DCOZ) is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA).

Summary of Services DCOZ administers the zoning application processes for the ZC and BZA. The agency reviews and accepts applications, schedules hearings to determine whether cases meet specified zoning criteria, schedules meetings to make determinations with respect to pending applications, and issues legal orders. Technology plays a critical role in support of this process by enhancing effectiveness and transparency. DCOZ also spearheads outreach to citizens of the District of Columbia to ensure a robust understanding of the zoning application process.

2016 Objectives

FY16 Objectives

Objective Number	Objective Description
(empty) (3 Objectives)	
1	Create a convenient, easy to use, and understandable zoning process through website development, expansive outreach and educational programs for District residents and businesses.
2	Leverage new and existing technologies to further ensure that the District of Columbia's zoning processes are easily understandable and accessible to the public.
3	Streamline zoning regulations to enhance efficiency and transparency of zoning processes.

2016 Key Performance Indicators

Measure	Division	Frequency of Reporting	FY 2013	FY 2014	FY 2015	FY 2015 Target	FY 2016 Target
1 - Create a convenient, easy to use, and understandable zoning process through website development, expansive outreach and educational programs for District residents and businesses. (1 Measure)							
Percentage of website inquiries responded to within 24 hours		Quarterly					98
3 - Streamline zoning regulations to enhance efficiency and transparency of zoning processes. (3 Measures)							
Percent of zoning certifications completed within 5 business days		Quarterly					95
Percent of BZA summary orders issued within 10 business days		Quarterly					95
Percent of BZA hearings scheduled within 3 months of application acceptance (excluding recess month)		Quarterly					95

2016 Workload Measures

Measure	Frequency of Reporting	FY 2013	FY 2014	FY 2015
Workload Measure (5 Measures)				

Number of Board of Zoning Adjustment cases filed	Quarterly			
Number of Zoning Commission cases filed	Quarterly			
Number of Board of Zoning Adjustment orders issued	Quarterly			
Number of Zoning Commission orders issued	Quarterly			
Number of Appeals to the DC Court of Appeals (by Calendar Year)	Quarterly			

2016 Initiatives

Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description
(empty) - 1 (2 Initiatives)				
1		1.1	Conduct community outreach meetings for Advisory Neighborhood Commissions (ANC) and the general public on the new Zoning Regulations.	The Zoning Regulations Review (ZRR) is an ongoing case to revise the Zoning Regulations for the first time in over 50 years. DCOZ anticipates that the regulations will become effective in FY 2016. DCOZ plans to conduct public outreach across the City to provide the citizens information pertaining to the new regulations. An informed public will be able to better navigate the zoning process.
1		1.2	Enhance public access to the DCOZ website.	In FY15, DCOZ updated its website to be more user friendly and mobile accessible. In FY 16, DCOZ will continue to update its website to include additional information for the public to easily access zoning information. This includes updates to the website for the Zoning Regulation Review (ZRR) and current applications. These updates will further expand available access platforms and facilitate user access to the wealth of information on the DCOZ website. DCOZ will continue to expand the website's interactivity and information to provide first rate 24/7 zoning services to District residents.
TOT				
(empty) - 2 (2 Initiatives)				
2		2.1	Add new components to the Interactive Zoning Information System (IZIS), to expand upon the system's modular capabilities.	Over the last three fiscal years, OZ has steadily added workflows to IZIS. In FY 15, DCOZ completed adding the last BZA and ZC workflows. In FY 16, OZ will update IZIS to 1) reflect any changes implemented with the ZRR and 2) provide maintenance to the existing workflows. The updates will enhance the IZIS user interface to improve or simplify the user experience in filing new cases and documents, and viewing case information.

2		2.2	Enhance the Electronic Zoning Map.	In FY15, DCOZ began the development of the new map associated with the ZRR. In FY 16, DCOZ plans to release this map in conjunction with the approval of the ZRR map amendment. This new map will facilitate the understanding of the changes related to adopting a new zoning code.
TOT				
(empty) - 3 (2 Initiatives)				
3		3.1	Develop and disseminate information pertaining to the transition from the current regulations to the new regulations.	The ZRR is a project led by the Office of Planning (OP) to revise the DC Zoning Regulations. This is the first comprehensive revision of the Zoning Regulations since 1958. In FY16, DCOZ plans to develop outreach materials that will explain the transition to the new regulations in detail. This will assist the public in understanding how and when the regulations will become effective.
3		3.2	Launch a comprehensive electronic Zoning Handbook.	In FY 15, DCOZ began developing a Zoning Handbook associated with the ZRR. In FY 16, DCOZ will complete the Zoning Handbook in conjunction with the approval of the new Zoning Regulations. This handbook will assist the public in understanding the new zone designations and provisions contained in the new regulations.
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